

Western Isles Health Board

Meeting: Board Meeting
 Date: 24.10.18
 Agenda Item: 7.5
 Paper Number:
 Location of Full Report:

Author: Mrs. Michelle McPhail, Business Manager
 Executive Sponsor: Mr. Gordon Jamieson, Chief Executive

Title: BOARD AND SUB COMMITTEE TIMETABLE 2019

Purpose:	The Board is asked to approve the dated for meetings of the Board in 2019. Pertaining to the Board, Board Sub Committees.
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Recommendation:	<i>The Board / Committee is invited to:</i>	
	Note for Information / Assurance	
	Approve	Approval of the timetable 2018 as at October 2018
	Discuss	

Summary / Key Points:	<i>This should provide sufficient information to enable the committee to understand the key points of the paper being presented. If covering a large complex document specific pages or sections of relevance should be highlighted. This should enable members to contribute to a focused discussion and, if necessary, make an informed decision.</i>		
	A list of dates for Board Meetings has been drafted for approval.		
	MONTH	MEETING	DATE
	January	Area Clinical Forum NHS Board Patient Focus and Public Involvement	Tue 29.01.19 Wed 30.01.19 Thur 31.01.19
	February	Staff Governance Committee Healthcare Governance & Audit Committee Board Development Endowment Committee	Thur 14.02.19 Wed 20.02.19 Wed 27.02.19 Wed 27.02.19
	March	Area Clinical Forum NHS Board Remuneration Committee	Tue 26.03.19 Wed 27.03.19 Wed 27.03.19
	April	Board Development Endowment Committee Patient Focus and Public Involvement	Wed 24.04.19 Wed 24.04.19 Thur 25.04.19

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	May	Staff Governance Committee Healthcare Governance & Audit Committee Area Clinical Forum NHS Board	Thur 16.05.19 Wed 22.05.19 Tue 28.05.19 Wed 29.05.19
	June	Area Clinical Forum NHS Board Healthcare Governance & Audit Committee Remuneration Committee	Tue 25.06.19 Wed 26.06.19 Wed 26.06.19 Wed 26.06.19
	July	No meetings	
	August	Staff Governance Committee Area Clinical Forum NHS Board Patient Focus & Public Involvement	Thur 15.08.19 Tue 27.08.19 Wed 28.08.19 Thur 29.08.19
	September	Healthcare Governance & Audit Committee Area Clinical Forum Board Development Endowment Committee	Wed 11.09.19 Tue 24.09.19 Wed 25.09.19 Wed 25.09.19
	October	NHS Board Patient Focus & Public Involvement	Wed 30.10.19 Thur 31.10.19
	November	Staff Governance Committee Area Clinical Forum NHS Board Remuneration Committee	Thur 14.11.19 Tue 26.11.19 Wed 27.11.19 Wed 27.11.19
	December	Healthcare Governance & Audit Committee NHS Board Endowment Committee	Wed 11.12.19 Wed 18.12.19 Wed 18.12.19
	The Board Members are also representatives on the Integration Joint Board. The dates for the IJB are under discussion and will be circulated to appropriate Members in due course.		

Risk:	<i>Are there any significant risks related to this topic? ✓</i>	
	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	<i>If yes, please describe below:</i>	
	<i>Risk Register – If the risk on the Corporate Risk Register please detail, including the specific Risk ID</i>	

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Competence	<i>Does the topic have any impact on the following Governance Standards: ✓</i>	
Financial Impact	<i>Yes</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>	<i>If yes, please describe below:</i>
Clinical Impact	<i>Yes</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>	<i>If yes, please describe below:</i>
Human Resource Impact	<i>Yes</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>	<i>If yes, please describe below:</i>

Approval Pathways	<i>Committees presented to:</i>	<i>Date:</i>
	Discussed with Chairs of the Board Committees	
	<i>Committees to be presented to:</i>	<i>Date:</i>