

Board Meeting Agenda

A meeting of the Board will be held on Wednesday 27th June 2018 at 10.45am in the Practical Room, Education Unit, Western Isles Hospital.
Apologies /enquiries to Michelle McPhail (ext 3044)

PAPER No	ITEM	PURPOSE	LEAD	REPORT TIME
	1. WELCOME			
	2. APOLOGIES AND ACKNOWLEDGEMENTS			
	3. INTRODUCTION			10 min
3.1	Chair's Report	Information	Neil Galbraith	verbal
3.2	NHSScotland Board performance - escalation table	Information	Neil Galbraith	attached
	4. DECLARATION OF INTEREST			
	5. MINUTES			15 min
5.1	Minutes of 28.03.18 – DA	Approval	Neil Galbraith	attached
5.2	Minutes of 30.05.18 – DA	Approval	Neil Galbraith	attached
5.3	Matters Arising from previous Minute			
5.4	Action Points			attached
	6. FINANCIAL PERFORMANCE			15 min
6.1	Financial Year End Report	Assurance	Debbie Bozkurt	attached
	7. SERVICE DEVELOPMENT			25 min
7.1	Mental Health Service Project	Assurance	Maggie Watts	
7.1.1	Summary to date report			attached
7.1.2	Work Stream Update			attached
7.2	Western Isles Health and Social Care Partnership - Dementia Strategy 2017-2020	Assurance	Chris Anne Campbell	attached
7.2.1	Dementia Strategy Operation Plan			attached
	8. STAFF GOVERNANCE			10 min
8.1	Human Resources Workforce Report June'18	Assurance	Gordon Jamieson	attached
	9. PUBLIC HEALTH			10 min
9.1	Vaccination Transformation Programme	Information	Maggie Watts	attached
9.2	Public Health Priorities for Scotland	Information	Maggie Watts	attached
	10. PERFORMANCE			30 min
10.1	Corporate Risk Register	Assurance	Chris Anne Campbell	attached
10.1.1	CRR Electronic Version			attached
10.1.2	CRR Dashboard			attached
10.2	Western Isles Performance Monitoring Report Quarter 4 2017/18	Assurance	Chris Anne Campbell	attached
10.3	NHS Western Isles Internal Audit Plan 2018-19	Assurance	Gordon Jamieson	attached

PAPER No	ITEM	PURPOSE	LEAD	REPORT TIME
11.	REPORTS / APPROVED OR DRAFT AGREED MINUTES FROM BOARD SUB COMMITTEES FOR NOTING			10 min (DA = Draft Agreed, A – Approved)
11.1	Area Partnership Forum			
11.1.1	APF Minutes of 26.04.18 -A	Information	Gordon Jamieson	attached
11.2	Staff Governance Committee			
11.2.1	Staff Governance Committee Minutes of 22.02.18 – A	Information	Ian Burgess	attached
12.	ANY OTHER COMPETENT BUSINESS			
13.	EVALUATION			

	YES	NO	COMMENTS
Were you satisfied that the agenda items presented covered the current significant areas?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed papers?			
Were you able to reach satisfactory conclusion from the information presented on each item?			
Were you able to contribute to the discussions and have your views considered?			
Do you consider that the Board discharged its duty in respect of <ul style="list-style-type: none"> • Proper scrutiny? • Relevant questioning? • Constructive challenging? 			

14. DATES, TIMES & VENUE OF NEXT MEETING

Public Board Meetings

Date: 29.08.18

Time: ALL DAY Location: Lecture Room, Education Unit, Western Isles Hospital

Board Development

Date: 26.09.18

Time: ALL DAY Location: Lecture Theatre, Clinical Skills, Western Isles Hospital

Our Corporate Values are:
Excellence

- we will ensure that the care we provide is based on evidence of the best available quality.
- we will individually and together strive to make a positive difference to become “the best at what we do”.

Safety

- we will strive for excellence in safety.
- we will view avoidable harm as unacceptable.
- we will each take personal responsibility for the safety of our patients, colleagues and the public.

Confidentiality

- we will ensure that confidentiality is maintained in all that we do.
- we will disclose confidential information only with consent, where there is a risk of harm to the patient or, or where there is a legal obligation to do so.
- we will treat breaches of confidentiality seriously.

Dignity

- we will respect and value the right of the individual to be the person they are.

Honesty

- we will earn and keep the trust of those we attempt to help, care for and work with.
- we will seek the views and opinions of those we serve, and will be open and transparent about our failures and successes.

Fairness

- we will make judgements that are based on merit and free from discrimination, dishonesty and injustice.

Selflessness

- we will neither exhibit or be motivated by concern or gain for ourselves rather, our patients and providing excellent services will be our priority.

Innovation

- encourage innovation by supporting an adaptive and agile culture of continuous improvement.

Corporate Objectives

1. To provide patient-centred care, focusing on the evidence based health needs of our population, identifying and taking every opportunity to improve our patients' health, experience and outcomes.
2. To protect individuals from avoidable harm by continually learning, and improving the reliability and safety in everything we do.
3. To pro-actively stimulate and intensify our search and application of effective innovation to improve how we care for patients today and into the future.
4. To promote and support people to live longer healthier lives.
5. To specifically target early years, health inequalities, vulnerable and hard to reach groups.
6. To continually improve and modernise our integrated healthcare services and assurance systems.
7. To value, support, develop and sustain a compassionate, confident, competent, flexible and responsive workforce.
8. To deliver our commitment to partnership working to deliver national standards, targets and guarantees.
9. To have a sustained focus on prevention, anticipation, supported self-management and care at home.
10. To ensure that all resources are deployed to the best effect, achieving desired outcomes and value for money.