

Funeral arrangements

Undertaker: Mr A Macrae
Keith Street
Stornoway, Isle of Lewis
Telephone: (01851) 702033

After the death has been confirmed by the GP or unscheduled care nurse the next of kin, or their representative, should contact the undertaker to inform him of the death and the family's wish in relation to the funeral.

It would be helpful at the initial contact if you knew the following:

- the person's full name and date of birth, (for women, if applicable, her maiden name is also needed)
- when and where you wish the funeral to take place
- what form you wish the funeral to take.

You may also wish to consider whether to have flowers or make donations to a preferred charity.

**Please note:
The funeral cannot take place until
after the death has been registered.**

NHS Western Isles wish to offer their sincere sympathy on your bereavement.

We hope this leaflet will be of help to you with some of the practical issues that you face in relation to your loss.

We are listening - how did we do?

We welcome your feedback, as it helps us evaluate the services we provide. If you would like to tell us about your experience:

- speak to a member of staff
- visit our website www.wihb.scot.nhs.uk/feedback or share your story at - www.careopinion.org.uk or tel. 0800 122 31 35
- tel. 01851 708069 Monday-Friday between 9am-5.30pm.

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Disclaimer

The content of this leaflet is intended to augment, not replace, information provided by your clinician. It is not intended nor implied to be a substitute for professional medical advice. Reading this information does not create or replace a doctor-patient relationship or consultation. If required, please contact your doctor or other health care provider to assist you to interpret any of this information, or in applying the information to your individual needs.

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Bòrd SSN nan Eilean Siar
NHS Western Isles

Community Nursing Service

After a bereavement



Useful information for those who have
had a bereavement

Medical Certificate

After a death, a GP is required to sign the Medical Certificate of Cause of Death (Form 11). This will usually be done on the next working day.

You must obtain the Medical Certificate before registering the death and finalising funeral arrangements, however you can contact the funeral director in order to begin planning the funeral.

It is advisable to phone the GP practice prior to attending, in order for them to advise you when the Medical Certificate will be available for collection.

The Group Practice

Springfield Road, Stornoway, Isle of Lewis
Tel. (01851) 703145

Broadbay Medical Practice

Francis Street, Stornoway, Isle of Lewis
Tel. (01851) 703588

Langabhat Medical Practice

Leurbost, Isle of Lewis
Tel. (01851) 860222

North Harris Medical Practice

North Harris Health Hub, West Tarbert, Isle of Harris. Tel. (01859) 502421

South Harris Medical Practice

Ferry Road, Leverburgh, Isle of Harris
Tel. (01859) 520278

Registering the death

Prior to confirming the funeral arrangements you must take the death certificate to the Registrar and register the death.

It is preferable that you make an appointment with the Registrar.

Please call 01851 822620 (Lewis District Office) or 01859 502367 (Harris District Office) to arrange one.

The Registrar would find it helpful if you also brought the person's:

- birth certificate
- marriage certificate
- medical card or National Health Insurance number
- name and address of GP
- full name of both parents and mother's maiden name
- certificates or documents relating to state pensions or allowances.

The Registrar will give you:

- a Certificate of Registration of Death (Form 14).
- Form 334/S1 for use to inform Social Security and National Insurance of the death, where necessary.
- if desired (on payment of a fee), an extract of the entry recorded in the Register of Deaths which can be used to notify the death to:
 - insurance companies
 - banks
 - building societies, etc.

Lewis District Office

Town Hall, South Beach, Stornoway, Isle of Lewis, HS1 2BE. Tel. 01851 822620.

M/T/T	9am-12.30pm and 2pm-4.30pm
Wed	10am-12.30pm and 2pm-4.30pm
Fri	9am-12.30pm and 2pm-4pm

By appointment.

Harris District Office

Council Offices, Old Primary School, West Tarbert, Isle of Harris, HS3 3BG.

Tel. 01859 502367

Open Mon-Fri 3.30pm-5.30pm

By appointment.