

# Patients' Rights

How we collect patient information and what this means for you



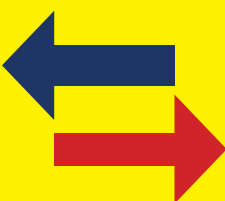
## How do we collect patient information?

NHS Western Isles collects patient information in lots of ways, such as paper forms, online forms, email, telephone, face-to-face conversations, images, xrays, tests, etc. We aim to keep your personal information safe and secure at all times.



## Why do we collect patient information?

We use your information to ensure your doctor, nurse or any other healthcare professionals involved in your care have accurate and up-to-date information to assess your health, and decide on what the best care is for you. All employees of NHS Western Isles are bound by a duty of confidentiality relating to their work.



## How is your information shared?

We share your information with others directly involved in your care on a need-to-know basis. We do this to help ensure that you receive the best possible care from the NHS, to help us design and plan our services, and for reporting our activity locally and nationally. Very rarely we may have to share your information without telling you if we are concerned about your health or your safety.



## For further information contact:

If you have any questions about how NHS Western Isles processes your information, please visit: [www.wihb.scot.nhs.uk/patient-privacy-notice](http://www.wihb.scot.nhs.uk/patient-privacy-notice) or contact the NHS Western Isles Data Protection Officer by telephoning (01851) 708037 or emailing: [wi-hb.dpo@nhs.net](mailto:wi-hb.dpo@nhs.net)