

# Board Meeting Agenda

A meeting of the Board will be held on Wednesday 25 August 2021 at 11.00am via Teams.  
Apologies /enquiries to Michelle McPhail (ext 3044)

PAPER No	ITEM	PURPOSE	LEAD	REPORT TIME
	<b>1. WELCOME</b>			
	<b>2. APOLOGIES AND ACKNOWLEDGEMENTS</b>			
	<b>3. INTRODUCTION</b>			<b>10 min</b>
3.1	Chair's Report	Information	Chair	verbal
	<b>4. DECLARATION OF INTEREST</b>			
	<b>5. MINUTES</b>			<b>10 min</b>
5.1	Minute 23.06.21 - draft	Approval	Chair	attached
5.2	Matters Arising from previous Minute			
5.3	Action Points		Chair	attached
	<b>6. FINANCIAL PERFORMANCE</b>			<b>30 min</b>
6.1	Financial Performance Monitoring M3	Assurance	Debbie Bozkurt	attached
	<b>7. CORPORATE GOVERNANCE</b>			<b>20 min</b>
7.1	Freedom of Information Policy	Assurance	Maggie Watts	attached
7.2	Access to Health Records	Assurance	Maggie Watts	attached
	<b>8. STAFF GOVERNANCE</b>			<b>15 min</b>
8.1	Workforce Report	Assurance	Avril Keen	attached
	<b>9. PUBLIC HEALTH</b>			<b>20 min</b>
9.1	Expansion of Community Testing	Assurance	Maggie Watts	attached
9.2	Annual Influenza and Covid-19 Booster Vaccination 2021	Assurance	Maggie Watts	attached
	<b>10. PERFORMANCE</b>			<b>20 min</b>
10.1	Corporate Risk Register	Assurance	Fiona C MacKenzie	attached
10.1.1	Appendix A - CRR detailed report			
10.1.2	Appendix B - dashboard			
10.2	Freedom of Information / Subject Access Request Report	Assurance	Maggie Watts	attached
	<b>11. REPORTS / APPROVED MINUTES FROM BOARD SUB COMMITTEES FOR NOTING</b>			<b>10 min</b>
	<b>11.1 Staff Governance Committee</b>			
11.1.1	Staff Governance Committee Minute of 13.05.21		Uisdean Robertson	attached
	<b>12. ANY OTHER COMPETENT BUSINESS</b>			

### 13. EVALUATION

	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
Were you satisfied that the agenda items presented covered the current significant areas?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed papers?			
Were you able to reach satisfactory conclusion from the information presented on each item?			
Were you able to contribute to the discussions and have your views considered?			
Do you consider that the Board discharged its duty in respect of <ul style="list-style-type: none"> <li>• Proper scrutiny?</li> <li>• Relevant questioning?</li> <li>• Constructive challenging?</li> </ul>			

### 14. DATES, TIMES & VENUE OF NEXT MEETING

#### Board Meetings

Date: 27.10.21      Time: 1000-1400      Location: via Microsoft Teams

***Our Corporate Values are:***  
**Excellence**

- we will ensure that the care we provide is based on evidence of the best available quality.
- we will individually and together strive to make a positive difference to become “the best at what we do”.

**Safety**

- we will strive for excellence in safety.
- we will view avoidable harm as unacceptable.
- we will each take personal responsibility for the safety of our patients, colleagues and the public.

**Confidentiality**

- we will ensure that confidentiality is maintained in all that we do.
- we will disclose confidential information only with consent, where there is a risk of harm to the patient or, or where there is a legal obligation to do so.
- we will treat breaches of confidentiality seriously.

**Dignity**

- we will respect and value the right of the individual to be the person they are.

**Honesty**

- we will earn and keep the trust of those we attempt to help, care for and work with.
- we will seek the views and opinions of those we serve, and will be open and transparent about our failures and successes.

**Fairness**

- we will make judgements that are based on merit and free from discrimination, dishonesty and injustice.

**Selflessness**

- we will neither exhibit or be motivated by concern or gain for ourselves rather, our patients and providing excellent services will be our priority.

**Innovation**

- encourage innovation by supporting an adaptive and agile culture of continuous improvement.

***Corporate Objectives***

1. To provide patient-centred care, focusing on the evidence based health needs of our population, identifying and taking every opportunity to improve our patients' health, experience and outcomes.
2. To protect individuals from avoidable harm by continually learning, and improving the reliability and safety in everything we do.
3. To pro-actively stimulate and intensify our search and application of effective innovation to improve how we care for patients today and into the future.
4. To promote and support people to live longer healthier lives.
5. To specifically target early years, health inequalities, vulnerable and hard to reach groups.
6. To continually improve and modernise our integrated healthcare services and assurance systems.
7. To value, support, develop and sustain a compassionate, confident, competent, flexible and responsive workforce.
8. To deliver our commitment to partnership working to deliver national standards, targets and guarantees.
9. To have a sustained focus on prevention, anticipation, supported self-management and care at home.
10. To ensure that all resources are deployed to the best effect, achieving desired outcomes and value for money.