

# Board Meeting Agenda

A meeting of the Board will be held on Wednesday 22 June 2022 at 10.30am via Teams.  
Apologies /enquiries to Michelle McPhail (ext 3044)

ITEM	PURPOSE	LEAD	REPORT TIME
<b>1. WELCOME</b>			
<b>2. APOLOGIES AND ACKNOWLEDGEMENTS</b>			
<b>3. INTRODUCTION</b>			<b>10 min</b>
3.1 Chair's Report	Information	Chair	verbal
<b>4. DECLARATION OF INTEREST</b>			
<b>5. MINUTES</b>			<b>10 min</b>
5.1 Minute 26.01.22 - draft	Approval	Chair	attached
5.2 Matters Arising from previous Minute			
5.3 Action Points		Chair	attached
<b>6. FINANCIAL PERFORMANCE</b>			<b>20 min</b>
6.1 Annual Accounts 21/22	Information	Chair	verbal
6.2 Original Budget and Financial Risk 22/23	Information	Debbie Bozkurt	attached
<b>7. CORPORATE GOVERNANCE</b>			<b>20 min</b>
7.1 Organisational Charts – update 2022	Information	Gordon Jamieson	
7.1.1 Board Organogram			attached
7.1.2 Chief Executive			attached
7.1.3 Medical Directorate			attached
7.1.4 Human Resources Directorate			attached
7.1.5 Public Health Directorate			attached
7.1.6 Nurse Directorate			attached
7.2 Adverse Events Framework	Information	Gordon Jamieson	attached
<b>8. SERVICE DEVELOPMENT</b>			<b>30 min</b>
8.1 Barra and Vatersay Community Campus update	Information	Gordon Jamieson	attached
8.2 Mental Health update	Information	Maggie Watts	attached
8.3 Health Travel	Information	Maggie Watts	attached
8.4 Innovation update	Information	Dave Rigby	verbal
<b>9. STAFF GOVERNANCE</b>			<b>10 min</b>
9.1 Human Resources Workforce Report April'22	Assurance	Gordon Jamieson	attached
<b>10. PUBLIC HEALTH</b>			<b>20 min</b>
10.1 Cancer Screening Report	Assurance	Maggie Watts	attached
10.2 Health Improvement update	Information	Maggie Watts	verbal

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<b>11. PERFORMANCE</b>			<b>20 min</b>
11.1 Corporate Risk Register	Assurance	Gordon Jamieson	attached
11.1.1 Appendix A - CRR detailed report			attached
11.1.2 Appendix B - dashboard			attached
11.2 Performance Report Q4 21/22	Assurance	Gordon Jamieson	attached
11.3 Healthcare Associated Infection Reporting Templates -	Assurance	Gordon Jamieson	attached
11.3.1 HAIRT December'21 – January '22	Assurance	Gordon Jamieson	attached
11.3.2 HAIRT February – March'22	Assurance	Gordon Jamieson	attached
11.4 Freedom of Information Jan- Mar'22	Assurance	Maggie Watts	attached
<b>12. REPORTS / APPROVED MINUTES FROM BOARD SUB COMMITTEES FOR NOTING</b>			<b>15 min</b>
<b>12.1 Healthcare Governance &amp; Audit Committee</b>			
12.1.1 Healthcare Governance & Audit Committee Minute of 01.12.21		Tim Ingram	attached
12.1.2 Healthcare Governance & Audit Committee Minute of 16.02.22		Tim Ingram	attached
<b>12.2 Area Partnership Forum</b>			
12.2.1 Area Partnership Forum Minute of 20.01.22		Gordon Jamieson	attached
12.2.2 Area Partnership Forum Minute of 20.04.22		Gordon Jamieson	attached
<b>12.3 Area Clinical Forum</b>			
12.3.1 Area Clinical Forum Minute of 29.03.22		David Rigby	attached
12.3.2 Area Clinical Forum Minute of 26.04.22		David Rigby	attached
<b>12.4 Staff Governance Committee</b>			
12.4.1 Staff Governance Committee Minute of 11.11.21		Abdul Elghedafi	attached
12.4.2 Staff Governance Committee Minute of 10.02.22		Abdul Elghedafi	attached
<b>12.5 Health and Safety Committee</b>			
12.5.1 Health and Safety Committee Minute of 19.01.22		Gordon Jamieson	attached

**ITEM**

**PURPOSE**

**LEAD**

**REPORT TIME**

**13. EVALUATION**

	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
Were you satisfied that the agenda items presented covered the current significant areas?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed papers?			
Were you able to reach satisfactory conclusion from the information presented on each item?			
Were you able to contribute to the discussions and have your views considered?			
Do you consider that the Board discharged its duty in respect of <ul style="list-style-type: none"><li>• Proper scrutiny?</li><li>• Relevant questioning?</li><li>• Constructive challenging?</li></ul>			

**14. DATES, TIMES & VENUE OF NEXT MEETING**

**Board Meetings**

Date: 31 August 2022

Time: 1000-1400

Location: via Microsoft Teams

***Our Corporate Values are:***  
**Excellence**

- we will ensure that the care we provide is based on evidence of the best available quality.
- we will individually and together strive to make a positive difference to become “the best at what we do”.

**Safety**

- we will strive for excellence in safety.
- we will view avoidable harm as unacceptable.
- we will each take personal responsibility for the safety of our patients, colleagues and the public.

**Confidentiality**

- we will ensure that confidentiality is maintained in all that we do.
- we will disclose confidential information only with consent, where there is a risk of harm to the patient or, or where there is a legal obligation to do so.
- we will treat breaches of confidentiality seriously.

**Dignity**

- we will respect and value the right of the individual to be the person they are.

**Honesty**

- we will earn and keep the trust of those we attempt to help, care for and work with.
- we will seek the views and opinions of those we serve, and will be open and transparent about our failures and successes.

**Fairness**

- we will make judgements that are based on merit and free from discrimination, dishonesty and injustice.

**Selflessness**

- we will neither exhibit or be motivated by concern or gain for ourselves rather, our patients and providing excellent services will be our priority.

**Innovation**

- encourage innovation by supporting an adaptive and agile culture of continuous improvement.

***Corporate Objectives***

1. To provide patient-centred care, focusing on the evidence based health needs of our population, identifying and taking every opportunity to improve our patients’ health, experience and outcomes.
2. To protect individuals from avoidable harm by continually learning, and improving the reliability and safety in everything we do.
3. To pro-actively stimulate and intensify our search and application of effective innovation to improve how we care for patients today and into the future.
4. To promote and support people to live longer healthier lives.
5. To specifically target early years, health inequalities, vulnerable and hard to reach groups.
6. To continually improve and modernise our integrated healthcare services and assurance systems.
7. To value, support, develop and sustain a compassionate, confident, competent, flexible and responsive workforce.
8. To deliver our commitment to partnership working to deliver national standards, targets and guarantees.
9. To have a sustained focus on prevention, anticipation, supported self-management and care at home.
10. To ensure that all resources are deployed to the best effect, achieving desired outcomes and value for money.