

Board Meeting Agenda

A meeting of the Board will be held on Wednesday 30 November 2022 at 10.00am via Teams.
Apologies /enquiries to Michelle McPhail (ext 3044)

ITEM	PURPOSE	LEAD	REPORT TIME
1. WELCOME			
2. APOLOGIES AND ACKNOWLEDGEMENTS			
3. INTRODUCTION			10 min
3.1 Chair's Report	Awareness	Chair	verbal
4. DECLARATION OF INTEREST			
5. MINUTES			10 min
5.1 Minute 26.10.22 - draft	Approval	Chair	attached
5.2 Matters Arising from previous Minute			
5.3 Action Points	Discussion	Chair	attached
6. FINANCIAL GOVERNANCE			25 min
6.1 Financial Performance Report M6 (Sept'22)	Assurance	Debbie Bozkurt	attached
6.1.1 Detailed Narrative Report			attached
7. PERFORMANCE			30 min
7.1 Corporate Risk Register Oct'22	Assurance	Louise Sullivan	attached
7.1.1 Appendix 1 – Detailed Report			attached
7.1.2 Appendix 2 – Dashboard Report			attached
7.2 Healthcare Associated Infection Reports Aug-Sept'22	Assurance	Fiona MacKenzie	attached
7.2.1 Detailed HAIRT report			attached
8. STRATEGIC GOVERNANCE			30 min
8.1 Annual Review Letter 2020/21	Awareness	Gillian McCannon / Gordon Jamieson	attached
8.2 Board Meeting schedule for 2023	Approval	Michelle McPhail	attached
8.3 Winter Planning Checklist	Awareness	Fiona MacKenzie	attached
9. CORPORATE GOVERNANCE			20 min
9.1 Duty of Candour Annual Report	Assurance	Fiona MacKenzie	
9.1.1 Annual report 01.04.20 – 31.03.21			attached
9.1.2 Annual report 01.04.21 – 31.03.22			attached
9.2 Whistleblowing Performance Report – Quarter 1 and 2 2022/23	Assurance	Fiona MacKenzie / Sheena Wright	attached

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10. STAFF GOVERNANCE			15 min
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10.1 ES Human Resources Workforce Report Sept'22	Assurance	Diane MacDonald	attached
10.1.1 Detailed HR report			attached

11. REPORTS / APPROVED MINUTES FROM BOARD SUB COMMITTEES FOR NOTING			15 min
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11.1 Staff Governance Committee			
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11.1.1 Staff Governance Committee Minute of 12.05.22		Dana Murray	attached
11.1.2 Staff Governance Committee Minute of 23.08.22		Dana Murray	attached

11.2 Area Clinical Forum			
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11.2.1 Area Clinical Forum Minute of 30.08.22		David Rigby	attached
11.2.2 Area Clinical Forum Minute of 27.09.22		David Rigby	attached

11.3 Area Partnership Forum			
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11.3.1 Area Partnership Forum Minute of 18.08.22		Gordon Jamieson	attached
11.3.2 Area Partnership Forum Minute of 30.09.22		Dana Murray	attached

12. EVALUATION

	YES		NO	COMMENTS
Were you satisfied that the agenda items presented covered the current significant areas?				
Was there sufficient time to review the papers between receipt and the meeting date?				
Was there sufficient time allocated to all agenda items?				
Were the Executive Summaries an accurate reflection of the detailed papers?				
Were you able to reach satisfactory conclusion from the information presented on each item?				
Were you able to contribute to the discussions and have your views considered?				
Do you consider that the Board discharged its duty in respect of <ul style="list-style-type: none"> Proper scrutiny? Relevant questioning? Constructive challenging? 				

13. DATES, TIMES & VENUE OF NEXT MEETING

Public Board Meetings

Date: Note the outcome of item 8.2

Our Corporate Values are:
Excellence

- we will ensure that the care we provide is based on evidence of the best available quality.
- we will individually and together strive to make a positive difference to become “the best at what we do”.

Safety

- we will strive for excellence in safety.
- we will view avoidable harm as unacceptable.
- we will each take personal responsibility for the safety of our patients, colleagues and the public.

Confidentiality

- we will ensure that confidentiality is maintained in all that we do.
- we will disclose confidential information only with consent, where there is a risk of harm to the patient or, or where there is a legal obligation to do so.
- we will treat breaches of confidentiality seriously.

Dignity

- we will respect and value the right of the individual to be the person they are.

Honesty

- we will earn and keep the trust of those we attempt to help, care for and work with.
- we will seek the views and opinions of those we serve, and will be open and transparent about our failures and successes.

Fairness

- we will make judgements that are based on merit and free from discrimination, dishonesty and injustice.

Selflessness

- we will neither exhibit or be motivated by concern or gain for ourselves rather, our patients and providing excellent services will be our priority.

Innovation

- encourage innovation by supporting an adaptive and agile culture of continuous improvement.

Corporate Objectives

1. To provide patient-centred care, focusing on the evidence based health needs of our population, identifying and taking every opportunity to improve our patients’ health, experience and outcomes.
2. To protect individuals from avoidable harm by continually learning, and improving the reliability and safety in everything we do.
3. To pro-actively stimulate and intensify our search and application of effective innovation to improve how we care for patients today and into the future.
4. To promote and support people to live longer healthier lives.
5. To specifically target early years, health inequalities, vulnerable and hard to reach groups.
6. To continually improve and modernise our integrated healthcare services and assurance systems.
7. To value, support, develop and sustain a compassionate, confident, competent, flexible and responsive workforce.
8. To deliver our commitment to partnership working to deliver national standards, targets and guarantees.
9. To have a sustained focus on prevention, anticipation, supported self-management and care at home.
10. To ensure that all resources are deployed to the best effect, achieving desired outcomes and value for money.