

# CÙRAM IS SLÀINTE NAN EILEAN SIAR

## INTEGRATION JOINT BOARD

### AGENDA



**11 OCTOBER 2023**  
**AT 10:00AM**  
**VIA MICROSOFT TEAMS**

No	AGENDA	PURPOSE	LEAD	ATTACHED
1.	<b>WELCOME</b>			
2.	<b>APOLOGIES</b>			
3.	<b>DECLARATION OF INTEREST</b>			
3.1	IJB Members Declaration of Interest 2023	Awareness	Michelle McPhail	attached
4.	<b>CONSTITUTION AND MEMBERSHIP</b>			<b>10 min</b>
4.1	IJB Membership Revision	Awareness	Michelle McPhail	
4.1.1	IJB Membership Revision as at June'23			attached
4.1.2	IJB Membership Revision as at Sept'23			attached
5.	<b>MINUTES</b>			<b>20 min</b>
5.1	IJB Minute of 29.06.23	Decision	Calum MacLean	attached
5.2	Matters Arising			
5.3	Action Points	Discussion	Calum MacLean	attached
5.4	IJB Audit & Risk Committee Minutes	Awareness	Gillian McCannon	
5.4.1	IJB A&RC Minute 08.02.23			attached
5.4.2	IJB A&RC Minute 21.03.23			attached
5.4.3	IJB A&RC Minute 14.06.23			attached
6.	<b>FINANCIAL PERFORMANCE</b>			<b>30 min</b>
6.1	Audit Scotland Annual Audit Report 22/23	Discussion	Rachel Browne	attached
6.1.1	Appendix 1 – Letter of Representation ISA580			attached
6.2	IJB Annual Accounts	Decision	Debbie Bozkurt	attached
6.3	Discussion in Private			
6.4	IJB Directions to parent bodies	Decision	Nick Fayers	attached



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<b>7.</b>	<b>PERFORMANCE &amp; ASSURANCE</b>			<b>30 min</b>
7.1	Performance Report – 22/23	Discussion	Nick Fayers	attached
7.1.1	Appendix 1 – Performance Report Narrative			attached
7.2	Strategic Risk Register Sept' 2023	Decision	Nick Fayers	attached
7.2.1	Appendix 1 – Risk Register narrative			
7.2.2	Appendix 2 – Risk Appetite			attached
7.3	Information Commissioners FOI Return FOI Submission Jan-Mar'23 & Apr-Jun'23	Awareness	Michelle McPhail	attached
<b>8.</b>	<b>STRATEGIC GOVERNANCE</b> No papers			
<b>9.</b>	<b>GOVERNANCE</b>			<b>10 min</b>
9.1	Records Management Plan – update	Decision	Michelle McPhail	attached
9.1.1	Appendix 1 – Letter of agreement from Deputy Keeper			attached
9.1.2	Appendix 2 – Western Isles IJB Records Management Plan			attached
9.1.3	Appendix 3 – The Keeper of the Records of Scotland Agreement Document			attached
<b>10.</b>	<b>SERVICE DEVELOPMENT</b> No papers			
<b>IJB RESOLUTION TO TAKE ITEMS IN PRIVATE – STANDING ORDERS SECTION 5.6</b>				
6.3	Finance Report – Chief Finance Officer M5	Discussion	Debbie Bozkurt	In-Private
6.3.1	Appendix 1 – Narrative Report			
7.4	Social Care Unmet Need	Discussion	Nick Fayers	In-Private
7.4.1	Appendix 1 - Graphs			
10.1	Goathill Care Complex- update	Awareness	Emma MacSween	In-Private

