



WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD AUDIT & RISK COMMITTEE

IJB Audit & Risk Committee 03.10.23

Agenda Item: 4.3

Purpose: For Information

TBC = To Be Confirmed

OUTCOMES / ACTION POINTS

Status as at 14.06.23

Meeting Date	Agenda Item	Heading / Subject	Action Point	Responsibility	Deadline	Status		
						R	A	G
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee	Michelle McPhail	Sept '23	<p><b>UPDATE Sept'23 – work in progress and linked to the Strategic work of the IJB</b></p> <p><b>Achievement of this is dependent on the implementation of the Strategic Plan / Framework as to alternative arrangements.</b></p> <p><b>Verbal update on the proposal has been provided to the Committee &amp; the full IJB</b></p>		
09.02.22	5.1.2	Consultation, Participation and	LPG minutes to be presented to the Audit Committee	Nick Fayers		<p><b>REQ UPDATE June 23 ~ List of LPG names,</b></p>		



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		Engagement – Internal Audit Report				<p><b>named support and proposed dates to be presented at the next meeting.</b></p> <p><b>Sept'23 – Work is ongoing to engage with the LPGs to discuss possible dates and support required</b></p>		
24.11.22	6.7	Internal Audit Recommendations Status	Chief Officer to utilise NHS Risk Management Strategy and revise as appropriate.	Chief Officer	TBC	<p><b>UPDATE June'23, from the Chief Officer in line with discussion with Gillian Woolman</b></p>		
21.03.23	7.3	IJB Audit Committee Terms of Reference	The approved draft ToR to be presented to the IJB in June	Michelle McPhail	29.06.23	<p><b>Completed / REMOVE</b></p>		



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21.03.23	8.1	Performance Monitoring Report – Feb'23	Request detailed narrative to support each performance indicator	Nick Fayers	June 2023	On agenda for discussion. Complete / REMOVE		
14.06.23	4.	Minutes	Due to the meeting not being quorate the minutes will be circulated for approval and then placed on the full IJB agenda for awareness			Complete / REMOVE		
14.06.23	4.3	Action Points	09.02.22 – 5.1.2 Provide a report advising on the LPG names, named support and dates of meetings	Nick Fayers	Sept'23	UPDATE Sept'23 – work is ongoing with LPG Chairs to identify proposed dates.  Present at the next meeting of the IJBA&RC – Nov'23		
14.06.23	4.3	Action Points	21.03.23 – 8.1 ~ Meeting to be arranged with Martin Malcolm, Gillian McCannon and Nick Fayers to discuss the presentation of the Performance report	Nick Fayers				
14.06.23	5.2.1	Azets - Workforce	Quarterly workforce reports	Nick Fayers	?	Reflected in the Audit		



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		Management Report	presented to the IJB, with the initial report presented in August 2023			Tracker		
14.06.23	5.2.1	Azets - Workforce Management Report	Close scrutiny of the Tracker, noting the updates and work towards closure of each recommendation will be clearly monitored with actions noted in compliance with the original submission date			On the agenda for review  REMOVE		
14.06.23	5.2.1	Azets - Workforce Management Report	Establish an escalation pathway, formally noted for use by all involved.	Nick Fayers	Date to be confirmed	Reflected in the Audit Tracker  REMOVE		
14.06.23	5.2.2	Azets Strategic Planning Audit	Require confirmation of the timeline for the Framework consultation through to the presentation of the Strategic Plan	Nick Fayers	Date to be confirmed	Reflected in the Audit Tracker  REMOVE		
14.06.23	5.2.2		Update the Audit report and recommendations in relation to needs assessment specifically noting this is a Pestel analysis/ Environmental Needs Assessment.	Stephanie Hume				



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14.06.23	5.2.2		The recommendations will be added to the Tracker and updates from the Chief Officer will be provided by Sept'23. Where appropriate any subsequent reports, which arise from the outcome of the recommendation will be presented for agreement.	Nick Fayers				Reflected in the Audit Tracker  REMOVE
14.06.23	5.2.3	Azets Annual Report	Include on existing audit reports the grading status of both Local Authority & Azets.	Stephanie Hume	Nov'23			Sept'23 – will be reflected in the update in Nov'23
14.06.23	5.2.4	Internal Audit Tracker	It was agreed to move with Azets grading and this action will be homologated at the next meeting.					For Homologation  THEN REMOVE
14.06.23	5.2.4	Internal Audit Tracker	Discuss with Tim Langley if the appointment of Azets could be confirmed as a 2 year contract to secure rationalisation of recommendations and grading.	Debbie Bozkurt				



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14.06.23	6.2	Strategic Risk Register	Due to the meeting not being quorate the Committee approved in principle the revised template which will be homologated at the next meeting			For Homologation THEN REMOVE		
14.06.23	6.2	Strategic Risk Register	At the next meeting review the risk register in detail.			On the agenda for discussion Complete / REMOVE		