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INTEGRATION JOINT BOARD



Meeting date:	11.10.23
Item:	7.3
Title:	Information Commissioner Submission – Jan-Mar'23 & Apr-June'23
Responsible Officer:	Nick Fayers, Chief Officer
Report Author:	Michelle McPhail, NHS Corporate Business Manager

1 Purpose

This is presented to the Integration Joint Board (IJB) for:

- Awareness

This report relates to a:

- Government policy/directive
- Legal requirement
- NHS Board/Integration Joint Board Strategy or Direction

Competence:

- There are no legal, financial or other constraints associated with the report.

2 Report summary

2.1 Situation

Public Authorities are required to make submissions to the Scottish Information Commissioner in relation to Freedom of Information requests, in line with the Freedom of Information (Scotland) Act 2002 and Environmental Information requests in line with the Environmental Information (Scotland) Regulations 2004.

2.2 Background

The Integration Joint Board is required to submit its quarterly returns to the Scottish Information Commissioner based on requests specifically relating to the corporate function of the IJB.

If a request is obtained relating to either patient or client care or the physical environment of a parent body facility, there is a duty placed upon the appropriate parent body to record the request and respond to it. This information is not part of the IJBs submission.

2.3 Assessment

Submission for the period

- The FOI & EIR Statistics Submission for January to March 2023
- Zero return on FOI / Zero return on EIR
- 100% complete
- Completion Receipt
 - Receipt number: 1015217-1015199-110032061
 - Submission time: 2023-05-02 09:31:49

Submission for the period

- The FOI & EIR Statistics Submission for April to June 2023
- Zero return on FOI / Zero return on EIR
- 100% complete
- Completion Receipt
 - Receipt number: 1067383-1067365-113997435
 - Submission time: 2023-07-26 09:15:42

2.3.1 Quality/ Patient Care

The report has no direct impact on quality of care (and services).

2.3.2 Workforce

No direct impact on the workforce including resources, staff health and wellbeing.

2.3.3 Financial

Describe the financial impact (capital, revenue and efficiencies) and how this will be managed. Sign off on any financial impact is required by the Chief Finance Officer.

No financial impact

Accountants Name	Signature
Comment from the Chief Finance Officer:	
No requirement for sign-off	

2.3.4 Risk Assessment/Management

No indication within the report of risk assessment/mitigations.

2.3.5 Equality and Diversity, including health inequalities

State how this supports the Public Sector Equality Duty, Fairer Scotland Duty, and the Board's Equalities Outcomes.

An impact assessment has not been completed because it is not required.

2.3.6 Climate Emergency and Sustainability Development

State how this report will support or impact on the Scottish Government's policy on Global Climate Emergency and Sustainability Development DL(2021)38.

No direct impact on sustainability

2.3.7 Other impacts

Not applicable

2.3.8 Communication, involvement, engagement and consultation

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

No requirement to engage or communicate with stakeholders.

2.3.9 Route to the Meeting

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

IJB Audit Committee, 14.06.23 & 03.10.23 respectively

2.4 Recommendation

Awareness – For Members' information only.

3 List of appendices

The following appendices are included with this report:

No appendices.