

CÙRAM IS SLAINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD



Meeting date:	22 February 2024
Item:	8.1
Title:	Strategic Planning Group – Terms of Reference as at 09 September 2016
Responsible Officer:	Nick Fayers, Chief Officer, IJB
Report Author:	Nick Fayers, Chief Officer, IJB

1 Purpose

This is presented to the Integration Joint Board (IJB) for:

- Discussion

This report relates to a:

- Annual Operation Plan
- Government policy/directive
- Legal requirement

Competence:

- There are no legal, financial or other constraints associated with the report.

2 Report summary

2.1 Situation

The Strategic Planning Group meets on a regular basis and operates under the Terms of Reference as set out in September 2016.

2.2 Background

During an IJB meeting on 16 December 2021, it was noted that the IJB should establish a remit and proposal for the Strategic Planning Group (SPG).

2.3 Assessment

The current version of the Terms of Reference for the SPG are noted at appendix 1. This version has not been reviewed since it was established in September 2016, and therefore there is a need to review these against the Board legal requirement.

As set out in the Public Bodies (Joint Working) (Scotland) Act 2014, under section 32: Establishing a strategic planning group it states:

Section (1) Before preparing its first strategic plan, an integration authority in relation to the area of a local authority is to establish a group (its “strategic planning group”) comprising—

(a) where the integration authority is an integration joint board—

(i) at least one person nominated by the Health Board which is a constituent authority in relation to the integration joint board,

(ii) where one local authority is a constituent authority in relation to the integration joint board, at least one person nominated by the local authority,

(d) one person in respect of each of the prescribed groups as per the Public Bodies (Joint Working) Membership of Strategic Planning Group) (Scotland) Regulations 2014

(e) such other persons as the integration authority considers appropriate.

Section (3) The integration authority is to determine— (a) the number of members of its strategic planning group,

Section (7) During the period to which any strategic plan of an integration authority relates, its strategic planning group is also to comprise a person to represent the interests of each locality set out in the plan in pursuance of section 29(3)(a) [requirement to divide the area of the local authority into two or more localities and set out the arrangements for carrying out the integration functions in relation to each such locality]

Section (8) It is for the integration authority to—

(a) decide which persons are suitable to represent the interests of a locality, and

(b) select the representative

Section (9) An integration authority may under subsection (8)(b) select a single person in respect of two or more localities.

Section (11) The procedure of an integration authority’s strategic planning group is to be such as the authority determines.

The SPG Terms of Reference will be reviewed in line with the requirements of the Act and updated to ensure that the governance arrangements are aligned to the Integration Joint Board reporting structure.

2.3.1 Quality/ Patient Care

The report does not make reference to any impact on quality of care (and services).

2.3.2 Workforce

There are no impacts on staff including resources, staff health and wellbeing contained in the report.

2.3.3 Financial

The subject has no reference to financial requirements.

Accountants Name	Signature

Comment from the Chief Finance Officer:

2.3.4 Risk Assessment/Management

The Strategic Planning Group Terms of Reference require review to ensure compliance with the Regulations noted in the Act.

2.3.5 Equality and Diversity, including health inequalities

The report has no impact on equality or diversity and therefore no impact assessment is required.

2.3.6 Climate Emergency and Sustainability Development

State how this report will support or impact on the Scottish Government's policy on Global Climate Emergency and Sustainability Development DL(2021)38.

The report is no relevant to the sustainability or climate issues.

2.3.7 Other impacts

No other relevant impacts to note.

2.3.8 Communication, involvement, engagement and consultation

The Board has is not required, at this stage, to engage with external stakeholders.

2.3.9 Route to the Meeting

This report has not been discussed at any other group or committee.

2.4 Recommendation

- **Awareness** – For Members' information only.

3 List of appendices

The following appendices are included with this report:

- Item 3.1.1 – Appendix 1 – Current SPG ToR – 09.09.2016