

# RESOURCES REQUEST FORM



|                           |   |
|---------------------------|---|
| <b>CLIENT INFORMATION</b> | <ul style="list-style-type: none"> <li>• When ordering leaflets, please ensure you are viewing the most up-to-date Leaflet List.</li> <li>• Please allow 5 working days from receipt of order to order being processed.</li> <li>• Please do not request more than 20 of any item at a time.</li> <li>• Stocks are subject to availability and HIRS reserves the right to limit quantities provided.</li> </ul> |
| <b>CLIENT DETAILS</b>     | <b>Are you collecting order from HIRS?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| Name: _____               | <b>DELIVERY ADDRESS</b>   |
| Base: _____               | _____   |
| Job Title: _____          | _____   |
| Tel. No: _____            | _____   |
| Email: _____              | _____   |

| TITLE | NO. REQUESTED |
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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

