



CÙRAM IS SLÀINTE NAN EILEAN SIAR INTEGRATION JOINT BOARD

ACTION POINTS

Meeting Date	Agenda Item	Paper Heading	Discussion Outcomes of the paper presented	Person responsible for completing action	Deadline	R	Status noted at previous meeting: As at ...	Management update Post last meeting
						A		
						G		
						B		
24.09.20	7.4	Review of Integration Scheme	Formal conclusion to the review to be completed in conjunction with the newly appointed Chief Officer and presented by the end of March 2021.	Chief Officer	01.04.21 30.11.24 22.02.24	R	22.02.24 - Malcolm Burr, Chief Executive, CnES noted that the Chief Executive's had a number of questions on the Scheme and indicated that the proposed deadline of March 2024 was a bit optimistic. Malcolm Burr suggested that a one item Agenda meeting be scheduled in April 2024 to consider this item to allow the consultation process to progress as soon as possible.	UPDATE 28 FEB'24 – A special, single agenda item, meeting is scheduled for the 18.04.24, when the Integration Scheme will be presented.
16.12.21	6.2	Timetable 2022	Presented revised corporate support by parent bodies	Nick Fayers	Feb-2022 30.11.23 22.02.24 28.03.24	B	22.02.24 – The Committee approved the date change to presentation on 28.03.24	UPDATE 01.03.24 – on the 28.03.24 agenda for discussion, item 7.1 REMOVE



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16.12.21	6.2	Timetable 2022	Remit and proposal of establishing a Strategic Planning Group	Nick Fayers	HOLD 30.11.23	B	22.02.24 – Present on the agenda for 22.02.24 REMOVE	
30.06.22	11.1	National Care Service Letter from SG & Published Bill	The Board approved the establishment of the National Care Service Co-Design Sub Committee. Remit, Membership and Terms of Reference to be presented once further guidance is provided by Sottish Government.	Chief Officer	In due Course	B	22.02.24 – Agreed to remove REMOVE	
25.08.22	8.3	Workforce 3 year Plan – update	Confirmation of the development of an IJB overarching plan taking cognisance of the parent bodies who are the employers of the workforce used to support the delivery of Health & Social Care	Nick Fayers	In due course 30.11.23 22.02.24 28.03.24	R	22.02.24 – The Board agreed to the Chief Officer's request to move to 28.03.24	



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25.08.22	7.1	Directions to Parent Bodies	Provide an update on the Directions with the inclusion of a narrative link to the Direction and the Strategic Plan	Nick Fayers	Changed from Blue to Amber 22.02.24	A	22.02.24 - Malcolm Burr advised that he did not recall receiving the Letter noting the Directions and required service delivery. Nick Fayers indicated that he would check and forward the letter noting the Directions to both Chief Executive's. Michelle McPhail would liaise with Nick Fayers and the Chief Executives to ensure that this item had been completed prior to being removed from the Action Points.	



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29.06.23	6.1	Annual Accounts	Provide a report noting the occupied beds days by age – include within the performance monitoring report	Nick Fayers	Mar'24	G	22.02.24 - Nick Fayers stated that he would present this at the March 2024 Meeting	UPDATE MAR'24 – Performance report is on the 28.03.24 agenda, item 5.1
29.06.23	8.1	Health & Social Care Strategic Framework	LPGs will be active and running from September onwards, before consultation process proceeds. Update the IJB on individual LPG meeting timelines	Emma MacSween	Feb/ Mar 2024	G	22.02.24 - Nick Fayers stated that the consultation process in relation to this item was progressing well and that he would present this at the March 2024 Meeting.	UPDATE 01 MAR '23 – On the 28.03.24 agenda item 7.1
29.06.23	8.2	Primary Care Improvement Board Governance Arrangements	Produce a clear statement noting the IJB Strategic duty in relation to the Primary Care Improvement Fund allocation	Nick Fayers		R	25.01.24 - Nick Fayers, Chief Officer, IJB advised that the governance arrangements had been shared and approved previously.	



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22.02.24	8.1	Strategic Planning Group – Terms of Reference	It was agreed that the Chief Officer arrange a meeting with the Chair and Mrs McCannon to discuss future membership. It was agreed that requests would be obtained from IJB voting members from CnES and NHSWI for 1 representation		June'24			UPDATE 01MAR'24 – Advising on update~ Meeting arranged for 09.04.24 – Nick Fayers, Calum MacLean and Gillian McCannon