



CÙRAM IS SLÀINTE NAN EILEAN SIAR **INTEGRATION JOINT BOARD** **AUDIT & RISK COMMITTEE**

ACTION POINTS

Meeting Date	Agenda Item	Paper Heading	Discussion Outcomes of the paper presented	Person responsible for completing the action	Deadline	R	Status noted at previous meeting: As at ...	Management update Post last meeting
						A		
						G		
						B		
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee	Nick Fayers	Sept '23 June'24	R	05.06.24 Mr. Fayers advised that the Integration Scheme will be presented to the full Board in June, with amendments following review by the IJB on 18.04.24	
24.11.22	6.7	Internal Audit Recommendations Status	Chief Officer to utilise NHS Risk Management Strategy and revise as appropriate.	Chief Officer	TBC	R	05.06.24 – the Strategy was on the agenda and discussed, however comments were made and should be noted on the special meeting 10-19 June for homologation	



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14.06.23	5.2.1	Azets - Workforce Management Report	Quarterly workforce reports presented to the IJB, with the initial report presented in August 2023	Nick Fayers	Aug '23	R	07.02.24 – NF advised that further support in the production of the Workforce Reports is required. DB will ascertain which information is available to provide such reports, in light of the lack of systems within the Comhairle following the cyber-attack.	
03.10.23	4.3	Action Points	09.02.22 – 5.1.2 Consultation, Participation Engagement &	Nick Fayers	March '24	B	05.06.24 – noted that an update on the progress of the Consultation Process will be presented to the	Propose remove this action as now both points have been actioned. REMOVE



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			2- Circulate the revised Strategic Planning Group ToR to note Membership.				June IJB by the Engagement Lead	
03.10.23	4.3	Action Points	09.02.22 – 5.1.2 Consultation, Participation & Engagement 3 – Confirmed that the final Strategic Framework will be ready for consultation by March 24, presentation will be made to the Committee before being put forward consultation.	Nick Fayers	March '24	B	07.02.24 – On track for Consultation by March '24.	UPDATE: 28.08.24 The full Board has had sight of the Framework and consultation response. REMOVE



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07.02.24	5.1.1	Azets Internal Report – Management Action Follow-Up Part 1	Nick Fayers and Stephanie Hume would review the tracker to ensure that all the Actions were current and relevant and report back on reasons for slippage in timescales. Stephanie Hume would update the Summary of Outstanding Action to include both the previous Management update and new update.	Nick Fayers	06.03.24	B		UPDATE 22.02.24 – Report is on the agenda, item 5.1.1, for discussion 06.03.24 REMOVE
07.02.24	5.1.1	Azets Internal Report – Management Action Follow-Up Part 1	The Committee would prioritise the completion of recommendations in relation to high-risk items (Grades 3 and 4).		06.03.24	B		UPDATE 22.02.24 – Report is on the agenda, item 5.1.1, for discussion 06.03.24 REMOVE



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07.02.24	5.3	Financial Management Update	Debbie Bozkurt to submit a Draft Budget Report to the next meeting of the IJB on 22 February 2024.			B		UPDATE 19.02.24 – Item is noted on the IJB agenda for 22.02.24 – development discussion. REMOVE
11.06.24	5.1	Internal Audit	All Audit recommendations to be transferred onto NHSWI audit recommendation tracker template.			G		UPDATE 28.08.24 – On the agenda for discussion 04.09.24 Complete / REMOVE
11.06.24	5.1	Internal Audit	Conclude all outstanding audit recommendations by Sept'24	Chief Officer - Nick Fayers	Sept'24	G		UPDATE 28.08.24 - On the agenda for discussion 04.09.24 Complete / REMOVE



IJB Audit & Risk Committee 04.09.24

Agenda Item: 4.3

Status: As at 11.06.24

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11.06.24	5.1	Internal Audit	An interim report on the status of the audit recommendations to be presented to the June Board	Chief Officer – Nick Fayers		G		UPDATE 28.08.24 – interim report was presented to the June Board. Complete – REMOVE