



Integration Joint Board 27.06.24
Agenda Item: 3.3
Status: As at 28.03.24

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD

ACTION POINTS

Meeting Date	Agenda Item	Paper Heading	Discussion Outcomes of the paper presented	Person responsible for completing action	Deadline	R	Status noted at previous meeting: As at ...	Management update Post last meeting
						A		
						G		
						B		
24.09.20	7.4	Review of Integration Scheme	Formal conclusion to the review to be completed in conjunction with the newly appointed Chief Officer and presented by the end of March 2021.	Chief Officer	01.04.21 30.11.24 22.02.24 18.04.24 Sept'24	R	27.06.24 MEETING UPDATE – Nick Fayers is addressing a redraft of the Integration Scheme and present to the IJB in September, following the document being presented to Tim Langley for legal review.	



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22.02.24	8.1	Strategic Planning Group (SPG) – Terms of Reference	It was agreed that the Chief Officer arrange a meeting with the Chair and Mrs. McCannon to discuss future membership. It was agreed that requests would be obtained from IJB voting members from CnES and NHSWI for 1 representation.	Nick Fayers	June'24	R	27.06.24 MEETING UPDATE – Nick Fayers to arrange a meeting with the new IJB Chair and Emma MacSween to take forward Terms of Reference to be presented for agreement.	
During discussion of the Action Points 4.3 on 27.06.24 – item noted above – 22.02.24 Item 8.1 It was agreed, following the advice of Malcolm Burr, that the SPG meetings should be established with IJB Member representation appointed in line with the outcome in February 2024. The Terms of Reference will be presented to the IJB.								
27.06.24	3.1	Chief Officer's Report	National Care Service ~ IJB agreed to hold a development session to discuss the Stage 2 Bill amendments.	Nick Fayers	To Be confirmed	A		UPDATE 06.09.24 – NF will present information to the IJB in a presentation on 19.09.24 – On agenda item 7.4



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27.06.24	3.1	Chief Officer's Report	National Care Service ~ Comhairle Social Work and Social Care Board discussing the Stage 2 Bill of the NCS. The Chief Executive of CnES agreed to provide an update to IJB members on the discussion.	Malcolm Burr	Sept '24	G		UPDATE 06.09.24 – Malcolm Burr will provide his update during the Chief Officer's presentation on 19.09.24 - agenda item 7.4
27.06.24	4.3	Action Points – 28.03.24 4.2 – IJB 24/25 Budget Proposal	Although the outcome of the original action was complete and removal approved, it was noted that the Board should have sight of its Financial Efficiency Plan. The Chief Finance Officer agreed, noting the current challenges for CnES following the Cyber-attack makes this currently challenging however it will	Debbie Bozkurt	Nov '24	B		UPDATE Sept'24 – the outcome was iterated within item 6.1 on 27.06.24 in establishing regular FEPs. This is noted within the action point 27.06.24 6.1 24/25 Annual Budget Position discussion. REMOVE



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			be addressed at Q2 position.					
27.06.24	4.4	IJB A&RC Minutes	In raising the concerns that the IJB A&RC have not been quorate on numerous occasions, members asked if Proxy membership to the IJB A&RC could be considered.	Michelle McPhail	Sept '24	B		UPDATE Sept'24 - The paper is on the agenda for noting. REMOVE
27.06.24	6.1	24/25 Annual Budget Position	This is linked to the discussion during the Action Points, noting that regular presentation of the IJB Financial Efficiency Plan will be presented initially at Q2 (Jul-Sept'24) position	Debbie Bozkurt	Nov '24	G		



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27.06.24	9.1	IJB Directions to Main Partners organisation	Chief Executives' of NHS and CnES will obtain a formal letter with explicate IJB commissioning needs which establishes the formal contract between the IJB and partner body's agreement..	Nick Fayers	July '24	B		UPDATE 05.09.24 – The Chief Officer has advised both NHS & CnES Chief Executive of the Directions from the IJB REMOVE
27.06.24	9.1	IJB Directions to Main Partners organisation	Establish a development session to support Members understanding of the Direction purposes including the rationale for each Direction set.	Nick Fayers	Dec'24	G		
27.06.24	9.2	Strategic Framework – Consultation update	Present the final Strategic Framework paper to the Board including consultation data.	Nick Fayers	Sept'24	B		UPDATE 05.09.24 – The report is on the agenda 19.09.24 Item 7.2



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27.06.24	9.3	Workforce Strategy	The Strategy from both organisation was noted, members asked for the production of an overarching report to be presented advising on the partner body's positive and negative encounters which will impact on the IJBs ability to obtain assurance in their delivery of the delegated services.	Nick Fayers	Sept'24	G		UPDATE 05.09.24 - Chief Officer will update during the Action Point review
27.06.24	10.1	IJB Membership & Governance Update	During presentation of membership changes, It was noted that Comhairle Members have yet to confirm representation and positions to be held. Confirmation in due course	Malcolm Burr	July'24	B		UPDATE Sept'24 - The paper is on the agenda for noting. REMOVE