

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD

AUDIT & RISK COMMITTEE

AGENDA



06 NOVEMBER 2024
AT 10:30AM
VIA MICROSOFT TEAMS

No	AGENDA	PURPOSE	LEAD	ATTACHED
1.	WELCOME			
2.	APOLOGIES			
3.	DECLARATION OF INTEREST			
4.	MINUTES			15 min
4.1	IJB Audit & Risk Committee Minutes 04.09.24	Decision	Susan Thomson	attached
4.2	Matters Arising			
4.3	Action Points as of 04.09.24	Discussion	Susan Thomson	attached
5.	AUDIT & FINANCIAL GOVERNANCE			40 min
5.1	Outstanding Audit Actions			attached
5.1.1	Appendix 1 - Internal Audit Recommendation Tracker – closure of all recommendations	Discussion	Nick Fayers	attached
5.2	Financial Governance			30 min
5.2.1	Chief Finance Officer Update	Awareness	Debbie Bozkurt	verbal
5.2.2	IJB Annual Accounts Draft	Decision	Debbie Bozkurt	attached
5.2.2.1	Appendix 1 – Detail Accounts			attached
6.	PERFORMANCE			30 min
6.1	Delayed Discharge & Unmet Need / Whole System Approach Report	Discussion	Nick Fayers	attached
6.1.1	Appendix 1 – Whole system approach			attached
6.1.2	Appendix 2 – Delayed Discharge graphs			attached
6.2	Performance Report IJB	Discussion	Nick Fayers	attached
6.2.1	Appendix 1 – Detailed Performance Report			attached



No	AGENDA	PURPOSE	LEAD	ATTACHED
7.	STRATEGIC GOVERNANCE			30 min
7.1	Annual Self-Assessment of the A&R Committee	Decision	Michelle McPhail	attached
7.1.1	Appendix 1 – Collective response & Proposed Actions			attached
7.2	Strategic Framework – revised Mission Statement	Awareness	Nick Fayers	attached
7.2.1	Appendix 1 – Strategic Framework			attached
8.	BOARD GOVERNANCE			05 min
8.1	Draft Meeting Schedule 2025	Decision	Michelle McPhail	attached
9.	EVALUATION			15 min

QUESTION	YES	NO	COMMENTS
Were you satisfied with the content of the agenda?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Were the agenda items placed in the correct order / prioritisation?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed paper?			
Was there sufficient refreshment breaks.			
Are there any significant issues which should be escalated?			
Did you consider that the Board/Committee discharged its duty in respect of <ul style="list-style-type: none"> • Proper scrutiny • Relevant questioning • Constructive challenging 			
Do you have any suggestions for improvement or additional comments about this meeting?			Comments should be made to Michelle McPhail



No AGENDA

PURPOSE

LEAD

ATTACHED

10. DATE AND TIME OF NEXT MEETING

Meeting: IJB Audit & Risk Committee

Location: Microsoft Teams

Time: 10:00am – 1:00pm

Meeting Date	Submission of Papers	Circulation of papers
07.02.24	-	-
06.03.24	23.02.24	28.02.24
05.06.24	24.05.24	29.05.24
11.06.24	Supplementary / continuation of meeting 05.06.24	
04.09.24	23.08.24	28.08.24
06.11.24	25.10.24	30.09.24
Dates 2025 to be confirmed		

ABOUT THE IJB



THE INTEGRATION JOINT BOARD'S (IJB) ROLE IS TO SET THE STRATEGIC DIRECTION FOR THE DELEGATED SERVICES & FUNCTIONS AND TO DELIVER THE PRIORITIES SET OUT IN ITS STRATEGIC PLAN.

THE IJB BRINGS TOGETHER THE PLANNING, RESOURCES AND OPERATIONAL OVERSIGHT FOR A SUBSTANTIAL RANGE OF ADULT HEALTH AND SOCIAL CARE FUNCTIONS INTO A SINGLE SYSTEM, WHICH WILL ENSURE SERVICES ARE BUILT AROUND THE NEEDS OF PATIENTS AND SERVICE USERS AND SUPPORTS SERVICE REDESIGN WITH A FOCUS ON PREVENTATIVE AND ANTICIPATORY CARE IN COMMUNITIES.

DELEGATED FUNCTIONS, FROM PARTNER BODIES TO THE IJB, ARE THE SERVICES THE IJB DIRECTS ONLY:

NHS WESTERN ISLES DELEGATED SERVICES	COMHAIRLE NAN EILEAN SIAR DELEGATED SERVICES
PRIMARY CARE	SOCIAL CARE
✚ PRIMARY MEDICAL SERVICES ~ GP PRACTICES	✚ CARE AT HOME SERVICES ~ PROVIDING CARE IN INDIVIDUALS OWN HOME.
✚ OUT OF HOURS PRIMARY MEDICAL SERVICE ~ E.G. GPs PROVIDING AND SUPPORTING CARE NEEDS THAT ARE URGENT BUT NOT AN EMERGENCY.	✚ HOUSING WITH EXTRA CARE ~ E.G. COMPRISES OF SELF-CONTAINED HOMES WITH DESIGN FEATURES AND SUPPORT SERVICES TO ENABLE SELF-CARE AND INDEPENDENT LIVING.
✚ COMMUNITY HOSPITAL SERVICES ~ E.G. UIST & BARRA HOSPITAL & ST. BRENDAN'S SERVICES	✚ SOCIAL WORK SERVICES FOR ADULTS & OLDER PEOPLE
✚ ALLIED HEALTH PROFESSIONAL SERVICES ~ E.G. PHYSIO, SPEECH & LANGUAGE, DIETICIAN, OCCUPATIONAL THERAPY, PODIATRY	✚ SERVICES AND SUPPORT FOR ADULTS WITH PHYSICAL DISABILITIES AND LEARNING DISABILITIES
✚ CONTINENCE SERVICES ~ E.G. OFFERS ADVICE, ASSESSMENT AND TREATMENT OF BLADDER & BOWEL PROBLEMS	✚ CARER'S SUPPORT SERVICES ~ E.G. SUPPORTING CARERS WHO ARE UNPAID AND LOOK AFTER SOMEONE WHO CANNOT MANAGE WITHOUT THEM.
✚ OPHTHALMIC SERVICES ~ E.G. OPTICIANS & OPTOMETRY	✚ DRUGS & ALCOHOL SERVICE ~ E.G. SUPPORTIVE TREATMENT INCLUDING DETOXIFICATION AND PROTECTIVE MEDICINES.
✚ PUBLIC DENTAL SERVICES ~ E.G. TREATMENT PROVIDED WITHIN THE WESTERN ISLES DENTAL CENTRE & ASSOCIATED PRACTICES	✚ ADULT PROTECTION AND DOMESTIC ABUSE
✚ GENERAL DENTAL SERVICES ~ E.G. NHS TREATMENT PROVIDED BY INDEPENDENT CONTRACTORS (CASTLEVIEW)	✚ COMMUNITY CARE ASSESSMENT TEAMS
✚ COMMUNITY & SPECIALIST NURSING ~ E.G. DEMENTIA NURSES	✚ REABLEMENT SERVICES, EQUIPMENT AND TELECARE
✚ MENTAL HEALTH SERVICES	✚ MENTAL HEALTH SERVICES ~ E.G. HELPLINES, CRISIS SUPPORT AND THERAPY.
✚ COMMUNITY LEARNING DISABILITY SERVICES	✚ ADULT PLACEMENT SERVICES
✚ PUBLIC HEALTH SERVICES ~ E.G. ALL VACCINATIONS	✚ ASPECTS OF HOUSING SUPPORT INCLUDING AIDS & ADAPTATIONS
✚ COMMUNITY PALLIATIVE CARE ~ E.G. MACMILLAN NURSES & END OF LIFE CARE	✚ DAY SERVICES
✚ PHARMACY SERVICES	✚ RESPIRE PROVISION
✚ COMMUNITY PHARMACY SERVICES ~	✚ OCCUPATIONAL THERAPY SERVICES
ADULT HOSPITAL HEALTH SERVICES	
✚ ACCIDENT & EMERGENCY	
✚ INPATIENT HOSPITAL SERVICES ~ E.G. GENERAL MEDICINE / MENTAL HEALTH (APU WARD) / PSYCHIATRY	
✚ PHARMACY SERVICES	