



CÙRAM IS SLÀINTE NAN EILEAN SIAR **INTEGRATION JOINT BOARD** **AUDIT & RISK COMMITTEE**

ACTION POINTS

Meeting Date	Agenda Item	Paper Heading	Discussion Outcomes of the paper presented	Person responsible for completing the action	Deadline	R	Status noted at previous meeting: As at ...	Management update Post last meeting
						A		
						G		
						B		
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee <i>Addition noted after the meeting: With the removal of the C&CGC this would be noted in the revised Integration Scheme and presentation of Annual Reports and except reporting will be noted.</i>	Nick Fayers	Sept '23 June'24	R	04.09.24 Mr. Fayers advised that the rewritten Integration Scheme is with NHSWI. Thereafter the Scheme will be presented to CnES before being presented to the IJB at the November series of meetings.	
24.11.22	6.7	Internal Audit Recommendations Status	Chief Officer to utilise NHS Risk Management Strategy and revise as appropriate.	Chief Officer	TBC	R	04.09.24 being discussed with Azets at the end of the meeting.	



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14.06.23	5.2.1	Azets - Workforce Management Report	Quarterly workforce reports presented to the IJB, with the initial report presented in August 2023	Nick Fayers	Aug '23	R	05.09.24 – discuss the recommendation with Azets at the end of the meeting.	
11.06.24	5.1	Internal Audit	All Audit recommendations to be transferred onto NHSWI audit recommendation tracker template.		Date to be confirmed	G		
11.06.24	5.1	Internal Audit	Conclude all outstanding audit recommendations by Sept'24	Chief Officer - Nick Fayers	Sept'24	R		
11.06.24	5.1	Internal Audit	An interim report on the status of the audit recommendations to be presented to the June Board	Chief Officer – Nick Fayers		B	Presented to September full IJB meeting. COMPLETE / REMOVE	



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04.09.24	6.2	Risk Management Strategy	Further to the discussion, it was requested that an additional column is added to the register to take cognisance of the appropriate risk appetite		Nov '24	B	On the 06.11.24 agenda for discussion. COMPLETE / REMOVE	
04.09.24	7.1	Scheme of Integration – update	The finalised report will be presented to the November 24 meeting	Nick Fayers, Chief Officer	Nov '24	R		
04.09.24	7.3	Annual Self-Assessment of A&RC	Individuals to review the self-assessment and circulate their responses to Michelle McPhail to collate and return	Michelle McPhail	Nov '24	B	On the 06.11.24 agenda for discussion, noting potential actions	