

BOARD MEETING AGENDA

A meeting of the Board will be held on Thursday 26th June 2025 at 10:00am via Microsoft Teams link. To note apologies, or if you have any enquiries, please contact Cheryl Martin cheryl.martin@nhs.scot

ITEM	PURPOSE	LEAD	REPORT TIME
1. WELCOME			
2. APOLOGIES AND ACKNOWLEDGEMENTS			
3. INTRODUCTION			15 min
3.1 Chair's Report	Awareness	Gillian McCannon	verbal
3.1.1 Scotland's Population Framework			attached
3.1.2 HSC Service Renewal Framework			attached
3.2 Chief Executive's Update	Awareness	Gordon Jamieson	verbal
4. DECLARATION OF INTEREST			
5. MINUTES			5 min
5.1 Minute 24.04.2024 – DA	Decision	Gillian McCannon	attached
5.2 Matters Arising from previous Minute			-
5.3 Action Points as at 24.04.2024	Discussion	Gillian McCannon	attached
6. FINANCIAL GOVERNANCE			10 min
6.1 Financial Performance Monitoring Report	Discussion	Debbie Bozkurt	verbal
6.2 Capital Programme 2024/2025 Overview & 2025/2026 Planning	Awareness	Debbie Bozkurt	attached
7. PERFORMANCE			20min
7.1 Corporate Risk Register Jun'25	Assurance	Frances Robertson	attached
7.1.1 Appendix 1 – Revised Register			attached
7.2 Information Governance Assurance Report	Assurance	Colum Durkan	attached
7.2.1 Appendix 1 – IG Assurance Report			attached
7.3 Complaints Q4 Report	Discussion	Debbie Bozkurt	attached
7.3.1 Appendix 1 – Complaints Q4 Full Report			attached

ITEM		PURPOSE	LEAD	REPORT TIME
8.	CORPORATE GOVERNANCE			40 min
8.1	NHS Scotland Operational Improvement Plan 8.1.1 Appendix 1 – OIP Full Report	Discussion	Gordon Jamieson	attached attached
8.2	ADP Q3 & Q4 Updates 8.2.1 Appendix 1 – ADP Q3 & Q4 Updates Full Report 8.2.2 Appendix 2 – Workforce Update (ADP Section 8) 8.2.3 Appendix 3 – Q3 Standards & Hospital Performance Report 8.2.4 Appendix 4 – Q4 Standards & Hospital Performance 8.2.5 Appendix 5 – List of Acronyms	Assurance	Frances Robertson	attached attached attached attached attached
8.3	ADP Medium Term Plan 2025/2028 8.3.1 ADP MTP 2025/2028 8.3.2 List of Acronyms	Decision	Frances Robertson	attached attached attached
8.4	Whistleblowing Quarterly Report Q4 8.4.1 Appendix 1 – Detailed report	Assurance	Frances Robertson	attached attached
8.5	Whistleblowing Annual Report 2024/2024 8.5.1 Appendix 1 – Narrative Report	Assurance	Frances Robertson	attached attached
8.6	Whistleblowing Champion Update	Awareness	Sheena Wright	attached
8.7	Email Etiquette Policy 2025 8.7.1 Appendix 1 – Email Etiquette Full Policy 8.7.1.2 Appendix 2 – Fairness Assessment Toolkit	Assurance	Maggie Jamieson	attached attached attached
8.8	Population Health & Wellbeing Committee TOR 8.8.1 PHWC Terms of Reference	Decision	Gillian McCannon	attached attached
9.	SERVICE DEVELOPMENT No Reports being presented under this section.			
10.	STAFF GOVERNANCE			20 min
10.1	Human Resources Workforce Report Apr '25 10.1.1 Appendix 1 – Narrative Report	Assurance	Diane MacDonald	attached attached
10.2	OD & Learning Q1 Report 10.2.1 Appendix 1 – Detailed report	Assurance	Diane MacDonald	attached attached

ITEM	PURPOSE	LEAD	REPORT TIME
11. REPORTS / APPROVED MINUTES FROM BOARD SUB COMMITTEES FOR AWARENESS 10 min			
11.1 Audit And Risk Committee			
11.1.1 ARC meeting 19.02.2025	Awareness	Paul MacAskill	attached
11.2 Area Partnership Forum			
11.2.1 APF meeting 05.02.2025	Awareness	Jane Bain	attached
11.3 Clinical Governance Committee			
11.3.1 CGC 11.12.24	Awareness	Sheena Wright	attached
11.3.2 CGC 19.03.25	Awareness	Sheena Wright	attached
11.4 Integration Joint Board			
11.4.1 IJB Meeting 20.03.2025	Awareness	Annetta Smith	attached
11.5 Finance, Performance & Resource Committee			
11.5.1 FPR Meeting 11.03.2025	Awareness	Gill McCannon	attached
11.6 Staff Governance Committee			
11.6.1 SGC Meeting 13.02.2025	Awareness	Naomi MacDonald	attached

12. AOCB

13. EVALUATION

QUESTION	YES	NO	COMMENT
Were you satisfied that the agenda items presented covered the current significant areas?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed papers?			
Were you able to reach satisfactory conclusion from the information presented on each item?			
Were you able to contribute to the discussions and have your views considered?			
Do you consider that the Board discharged its duty in respect of <ul style="list-style-type: none"> Proper scrutiny? Relevant questioning? Constructive challenging? 			

13. DATES, TIMES & VENUE OF NEXT MEETING

Public Board Meeting
10.00am, 28 August 2024 via Microsoft Teams

NHS WESTERN ISLES CORPORATE VALUES & OBJECTIVE 2023 – 2025

CORPORATE VALUES

EXCELLENCE

- We will ensure that the care we provide is based on evidence of the best available quality.
- We will individually and together strive to make a positive difference to become "the best at what we do".

SAFETY

- We will strive for excellence in safety.
- We will view avoidable harm as unacceptable.
- We will each take personal responsibility for the safety of our patients, colleagues and the public.

CONFIDENTIALITY

- We will ensure that confidentiality is maintained in all that we do.
- We will disclose confidential information only with the consent, where there is a risk of harm to the patient or others, or where there is a legal obligation to do so.
- We will treat breaches of confidentiality seriously.

DIGNITY

- We welcome, and will respect and value the wishes, rights and informed choice of the individual to be the person they are.

HONESTY

- We will earn and keep the trust of those we attempt to help, care for and work with.
- We will seek the views and opinions of those we serve, and will be truthful, open and transparent about our failures and successes.

FAIRNESS

- We will make judgements that are based on merit and free from discrimination, dishonesty and injustice.

SELFLESSNESS

- We will neither exhibit or be motivated by concern or gain for ourselves rather, our patients and providing excellent services will be our priority.

INNOVATION

- Encourage innovation by supporting an adaptive and agile culture of continuous improvement.

ACCOUNTABILITY

- We will take responsibility both individually, as an organisation, for achieving the things we agree to deliver in terms of people, purpose, performance and progress.

CORPORATE OBJECTIVES

- CO1** To provide person-centred care, focusing on the evidence based health needs of our increasingly diverse population, identifying and taking every opportunity to improve our patients' health, experience and outcomes.
- CO2** To protect individuals from avoidable harm by continually assessing and managing risk learning, and improving the reliability and safety in everything we do.
- CO3** To champion efficiency and effectiveness in our services that delivers minimum possible waiting times.
- CO4** To pro-actively stimulate and intensify our search and application of effective innovation to improve how we care for patients today and into the future.
- CO5** To promote and support people to live longer healthier lives.
- CO6** To specifically target early years, health inequalities, vulnerable and underrepresented and more difficult to engage with groups.
- CO7** To continually improve and modernise our integrated healthcare services and assurance systems.
- CO8** To value, support the wellbeing of, and develop and sustain a compassionate, confident, competent, flexible and responsive workforce.
- CO9** To deliver our commitment to partnership working to deliver national standards, targets and guarantees.
- CO10** To have a sustained focus on prevention, anticipation, support self-management and care at home.
- CO11** To ensure that all resources are deployed to the best effect, achieving desired outcomes, value for money and progressive approach to sustainability.