

Agenda Item: 4.3**20 November 2025****IJB ACTION TRACKER – 20 NOVEMBER 2025**

Meeting Date and Minute Reference	Action Required	Responsible Officer	Timescale	Progress/Update/Outcome	Status	Open/Closed
19 June 2025 Item 4	Invite Cllr. Kenny Macleod (Harris) to become the Board representative on the Harris Locality Planning Group	Nick Fayers – Chief Officer	4 weeks	Cllr Macleod has intimated that he would be willing to be the IJB representative on the Harris Locality Planning Group – Interim Chief Officer to email Cllr Macleod to confirm appointment.	In progress	Pending Closure on 20 November 2025
19 June 2025 Item 4	Update the format of the Action Tracker into a working document, to be presented to each Board meeting.	Nick Fayers – Chief Officer And Clerk	End of August 2025	Updated Action Tracker agreed between Chief Officer and Clerk and to be presented to next Board meeting on 20 November 2025	Completed – remove November 2025	Closed
19 June 2025 Item 5	Minutes of the Strategic Planning Group to come to the IJB for information.	Nick Fayers – Chief Officer	18 September 2025	Previous minutes of the SPG being reviewed by the Interim Chief Officer. A summary to be presented to a future meeting of the Board.	In progress	Open
19 June 2025 Item 5	Strategic Commissioning Plan to be developed in consultation with key stakeholders including the Strategic Planning Group. The Plan will contain key outcomes for delivery and will be presented to Board in September.	Nick Fayers – Chief Officer	18 September 2025	September meeting of Board postponed. Interim Chief Officer to review SCP and bring back to a future meeting of the Board.	In progress	Open

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19 June 2025 Item 7	Finance – follow-up review of all budgets and how to bridge budget gap to be undertaken within months.	Chief Financial Officer	Within 4 months.	Budget Process has commenced. National Settlements will not be confirmed until January 2026 and budgets set February 2026.	In progress	Open
19 June 2025 Item 8.1	Investigate possibility that performance statistics of the MSG indicators be based on a comparative level with other island partnership as opposed to Highland Partnership.	Chief Officer	By 18 September 2025	Email received from Kedar Paul in relation to MSG comparators. Orkney and Shetland to be added in as comparators to future versions of the Report.	Complete – remove November 2025	Closed.
19 June 2025 Item 8.2	A visit to Goathill Campus to be organised for all IJB Members.	Chief Officer, Partnership Services and Community Care	By end September 2025	Email sent to all members from Head of Partnership Services informing them that they can contact the Interim Manager at Seaforth House to arrange a tour of the new facility	Complete – remove November 2025	Closed
19 June 2025 Item 8.3	Respond to letter received from NHSWI Chief Executive in relation to Delayed Discharges	Chair of IJB	18 September 2025	Letter and proposed response discussed at Development Session in August 2025. Letter included on Agenda at Item 10-	Completed – remove November 2025	Closed
19 June 2025 Item 8.3	Delayed Discharge to be included as item for discussion at Development Session in August 2025	Chief Officer	21 August 2025	Discussion held at Development Session. Chief Officer Partnership Services and Community Care informed members of actions being taken to improve staffing situation in the future.	Complete – remove November 2025	Closed

20 March 2025	Review of Integration Scheme	Chief Officer	18 September 2025	November 2025 – Draft Scheme to be revised and consultation to be revisited. Interim Chief Officer to present to a future meeting of the Board.	In progress	Open
21 November 2024	Timetable and Workplan 2025	Chief Officer		Current workplan and timetable at Agenda Item 5.2 for approval.	Complete – remove November 2025	Closed
27 June 2024	Workforce Strategy	Chief Officer	September 2024	DD and Unmet Need Reports include recruitment actions relating to social work and social care. Workforce Planning across both parent bodies will be subject to a future report to the IJB.	Complete – remove November 2025	Closed