



CÙRAM IS SLÀINTE NAN EILEAN SIAR
INTEGRATION JOINT BOARD
AUDIT & RISK COMMITTEE

ACTION POINTS

Meeting Date	Agenda Item	Paper Heading	Discussion Outcomes of the paper presented	Person responsible for completing the action	Deadline	R	Status noted at previous meeting: As at ...	Management update Post last meeting
						A		
						G		
						B		
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee	Nick Fayers	Sept '23 June'24	R	07.02.24 - Nick Fayers indicated that Tim Langley was progressing the Integration Scheme which would be subject to a period of consultation and that it was anticipated that the Action would be completed by June 2024.	



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09.02.22	5.1.2	Consultation, Participation and Engagement – Internal Audit Report	LPG minutes to be presented to the Audit Committee	Nick Fayers		B	No comment at the 07.02.24 discussion.	UPDATE 19.02.24 – Following further discussions in the IJB the LPG minutes should be noted within the Strategic Planning Group and those Minutes provided to the IJB. Suggest this item is REMOVED.
24.11.22	6.7	Internal Audit Recommendations Status	Chief Officer to utilise NHS Risk Management Strategy and revise as appropriate.	Chief Officer	TBC	R	07.02.24 – Noted that NF & MMc to clarify the situation on the position with NHS Risk Management Strategy.	UPDATE 19.02.24 – The Chief Officer has been provided with a copy of the IJB Risk Management Strategy as at 2017, for consideration.



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14.06.23	4.3	Action Points	09.02.22 – 5.1.2 Provide a report advising on the LPG names, named support and dates of meetings.	Nick Fayers	Sept'23	B	No comment at the 07.02.24 discussion.	On the agenda for awareness – Item 7.1 REMOVE
14.06.23	5.2.1	Azets - Workforce Management Report	Quarterly workforce reports presented to the IJB, with the initial report presented in August 2023	Nick Fayers	Aug '23	R	07.02.24 – NF advised that further support in the production of the Workforce Reports is required. DB will ascertain which information is available to provide such reports, in light of the lack of systems within the Comhairle following the cyber-attack.	



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03.10.23	4.3	Action Points	09.02.22 – 5.1.2 Consultation, Participation & Engagement 2- Circulate the revised Strategic Planning Group ToR to note Membership.	Nick Fayers	March '24	B	07.02.24 - current ToR will be presented at the next IJB	UPDATE 22.02.24 – The current version of the ToR was presented to the IJB 22.02.24. REMOVE



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03.10.23	4.3	Action Points	09.02.22 – 5.1.2 Consultation, Participation & Engagement 3 – Confirmed that the final Strategic Framework will be ready for consultation by March 24, presentation will be made to the Committee before being put forward consultation	Nick Fayers	March '24	G	07.02.24 – On track for Consultation by March '24.	



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07.02.24	5.1.1	Azets Internal Report – Management Action Follow-Up Part 1	Nick Fayers and Stephanie Hume would review the tracker to ensure that all the Actions were current and relevant and report back on reasons for slippage in timescales. Stephanie Hume would update the Summary of Outstanding Action to include both the previous Management update and new update.	Nick Fayers	06.03.24	B		UPDATE 22.02.24 – Report is on the agenda, item 5.1.1, for discussion 06.03.24 REMOVE
07.02.24	5.1.1	Azets Internal Report – Management Action Follow-Up Part 1	The Committee would prioritise the completion of recommendations in relation to high-risk items (Grades 3 and 4).		06.03.24	B		UPDATE 22.02.24 – Report is on the agenda, item 5.1.1, for discussion 06.03.24 REMOVE



IJB Audit & Risk Committee 06.03.24

Agenda Item: 4.3

Status: As at 07.02.24

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07.02.24	5.3	Financial Management Update	Debbie Bozkurt to submit a Draft Budget Report to the next meeting of the IJB on 22 February 2024.			B		UPDATE 19.02.24 – Item is noted on the IJB agenda for 22.02.24 – development discussion. REMOVE