

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD

AUDIT & RISK COMMITTEE

AGENDA



11 JUNE 2024

AT 10:00AM

VIA MICROSOFT TEAMS

SUPPLEMENTARY MEETING TO THE 05.06.24

No	AGENDA	PURPOSE	LEAD	ATTACHED
1.	WELCOME			
2.	APOLOGIES			
3.	DECLARATION OF INTEREST			
4.	MINUTES			20 min
4.1	IJB Audit & Risk Committee Minutes			
4.1.1	IJB A&R Committee Minute 06.03.24	Homologation	Gillian McCannon	attached
4.1.2	IJB A&R Committee Minute 05.06.24	Decision	Gillian McCannon	attached
4.2	Matters Arising			
4.3	Action Points as of 05.06.24	Discussion	Gillian McCannon	attached
5.	AUDIT & FINANCIAL GOVERNANCE			20 min
5.1	Internal Auditors			
5.1.1	Internal Audit Recommendation Tracker- Detailed review of new format	Discussion	Nick Fayers / Elizabeth Young	attached
5.1.2	Audit Report Financial Planning	Discussion	Elizabeth Young	attached
5.1.3	Corporate Governance Report	Decision	Elizabeth Young	attached
5.1.4	Internal Audit Annual Report 23/24	Discussion	Elizabeth Young	attached
5.1.5	Internal Audit Plan 24/25	Homologation	Elizabeth Young	attached
5.2	Financial Governance			
5.2.1	Financial Management update	Discussion	Debbie Bozkurt	verbal
6.	PERFORMANCE			20 min
6.1	Strategic Risk Register - Detailed review	Decision	Nick Fayers	attached
6.2	Workforce Strategy	Discussion	Nick Fayers	attached
6.1.1	Appendix 1 – CnES Workforce Strategy			attached
6.1.2	Appendix 2 – NHS WI Workforce Strategy			to follow

Apologies / enquiries contact Michelle McPhail (01851 708044) michelle.mcphail@nhs.scot



No	AGENDA	PURPOSE	LEAD	ATTACHED
7.	STRATEGIC GOVERNANCE			
7.1	Strategic Framework	Awareness	Nick Fayers	verbal

8. EVALUATION 05 min

QUESTION	YES	NO	COMMENTS
Were you satisfied with the content of the agenda?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Were the agenda items placed in the correct order / prioritisation?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed paper?			
Was there sufficient refreshment breaks.			
Are there any significant issues which should be escalated?			
Did you consider that the Board/Committee discharged its duty in respect of <ul style="list-style-type: none"> • Proper scrutiny • Relevant questioning • Constructive challenging 			
Do you have any suggestions for improvement or additional comments about this meeting?			Comments should be made to Michelle McPhail

9. DATE AND TIME OF NEXT MEETING

Meeting: IJB Audit & Risk Committee
Location: Microsoft Teams
Time: 10:00am – 1:00pm

Meeting Date	Submission of Papers	Circulation of papers
07.02.24	-	-
06.03.24	23.02.24	28.02.24
05.06.24	24.05.24	29.05.24
11.06.24	Supplementary / continuation of meeting 05.06.24	
04.09.24	23.08.24	28.08.24
06.11.24	25.10.24	30.09.24