



WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD AUDIT COMMITTEE

IJB Audit Committee 10.08.22

Agenda Item: 4.3

Purpose: For Information

TBC = To Be Confirmed

OUTCOMES / ACTION POINTS

Status as at 07.07.22

Meeting Date	Agenda Item	Heading / Subject	Action Point	Responsibility	Deadline	Status		
						R	A	G
12.01.22	5.1	Goathill Project Update	Arrange a site visit to Goathill Campus	Iain MacKinnon & Michelle McPhail		UPDATE July'22 – Reinstated communications with Dan MacPhail and waiting on confirmation of suitable date.		
12.01.22	5.3	Timetable 2022 – revised	Present Audit Committee Annual Workplan Performance report – ¼ Risk Report – 1/4	Michelle McPhail	Due course	UPDATE July'22 – reviewing all strategies and policies that require updating or replacing and present to the full IJB.		
12.01.22	5.3	Timetable 2022 – revised	IJB Corporate Support list to be revised and presented	Nick Fayers	August	UPDATE July'22 – Corporate support is being reviewed by Chief Officer with those individuals based within NHS and CnES to confirm their ability to continue to support the IJB.		



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12.01.22	8.2	Risk Register	Feedback of the review of risks in conjunction with Tim Ingram	Nick Fayers	Due Course	UPDATE July'22 – Nick and risk consultant have reviewed the register and the revised register will be presented in August.		
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee	Michelle McPhail	Due Course	UPDATE Aug'22 – further discussion is required with colleagues and the proposal will be presented to the full IJB		
09.02.22	4.2	Matters Arising	The Audit Committee formally noted the matters arising and comments. Comhairle Staff Survey report to be presented to the Audit Committee as soon as possible.	Nick Fayers	March 2022.	UPDATE July'22 – Malcolm Burr has provided the report however there is a need to review this and present actions at the IJBAC in August. On the 10.08.22 agenda for discussion		



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09.02.22	4.2	Matters Arising	Request internal audit to undertake a review of the exit interviews when staff leave the organisation to understand the reasons for leaving.	Robert MacAskill		REQUEST July'22 – Chief Officer will discuss with this HR colleagues in Comhairle.		
09.02.22	5.1.2	Consultation, Participation and Engagement – Internal Audit Report	LPG minutes to be presented to the Audit Committee	Nick Fayers		UPDATE July'22 – Not all LPGs are up and running and advised that the Strategic Planning Group (SPG) receive this information. The SPG needs to be reviewed in line with legislation as the current system does not report to the IJB and does not have IJB representation from Voting Members.		



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09.02.22	5.1.3	Information Governance and Data Sharing – Internal Audit Report	Review the recommendations with Robert MacAskill – consider the time required to conclude each recommendation	Nick Fayers		REQUEST July'22 - IJBAC consider the position and Nick Fayers to liaise with newly appointed internal Auditors Azets.		
07.07.22	6.1	Draft IJB Annual Accounts	During the discussion the External Audit Plan was noted and colleagues were given until 22 July to raise any questions for Ray Buist. Michelle McPhail to collate	Michelle McPhail	22.07.22	UPDATE AUG'22 – No questions were submitted and a nil return email was sent to Ray Buist CLOSED		
07.07.22	6.2	Final Internal Audit Report 2021/22	One action from the discussion was to establish an awareness session on issues relating to two significant capital investments – Goathill & BVCC	Michelle McPhail		UPDATE AUG'22 - Ongoing to identify available space in diaries		
07.07.22	6.3	Azets Audit Plan 22/23	Review the audits to incorporate a strategic workforce review of CnES issues. Discuss this request with Tim Langley	Debbie Bozkurt		UPDATE AUG'22 The Workforce review has been agreed and incorporated within the Plan		



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07.07.22	6.4	Internal Audit Recommendation Tracker	Establish an Audit Recommendation Tracker and present to the IJB	Debbie Bozkurt & Michelle McPhail	August 22	UPDATE AUG'22 – scheduled for the IJBAC in August		
07.07.22								