



WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP

CÙRAM IS SLÀINTE NAN EILEAN SIAR

INTEGRATION JOINT BOARD AUDIT & RISK COMMITTEE

IJB Audit & Risk Committee 07.02.24

Agenda Item: 4.3

Purpose: For Information

TBC = To Be Confirmed

OUTCOMES / ACTION POINTS

Status as at 015.11.23

Meeting Date	Agenda Item	Heading / Subject	Action Point	Responsibility	Deadline	Status		
						R	A	G
12.01.22	8.2	Risk Register	Report on the proposal to dissolve the Clinical & Care Governance Committee	Michelle McPhail Nick Fayers	Sept '23	UPDATE NOV'23 – Initial discussion on the alternative reporting – Annual Reports from NHS HG&AC and Chief Social Work Officer. UPDATE JAN'24 – Chief Officer will bring forward within the Integration Scheme revised proposal for the assurance replacement for the CC&GC		



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09.02.22	5.1.2	Consultation, Participation and Engagement – Internal Audit Report	LPG minutes to be presented to the Audit Committee Action from 14.06.23 - 09.02.22 – 5.1.2 Provide a report advising on the LPG names, named support and dates of meetings Combining into one action	Nick Fayers	Status changed to Mar / April 24 and gone back to Green	UPDATE NOV'23 – Emma MacSween to advised that the LPGs are due to start November / December and information will not be available until the Committees take decision		
24.11.22	6.7	Internal Audit Recommendations Status	Chief Officer to utilise NHS Risk Management Strategy and revise as appropriate.	Chief Officer	Feb'24	UPDATE Oct'23 – consideration is to be given to utilizing NHS Strategy / Policy. UPDATE NOV'23 – Recognise that the IJB is using the NHS system of Datix however clarification of which strategy is applied to the IJB.		
14.06.23	4.3	Action Points	21.03.23 – 8.1 ~ Meeting to be	Nick Fayers	Delivery date will	UPDATE NOV'23 –		



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			arranged with Martin Malcolm, Gillian McCannon and Nick Fayers to discuss the presentation of the Performance report		be de	outstanding but Martin Malcom is working in New Zealand for 5 weeks. Date to be arranged. UPDATE JAN'24 – meeting took place on 09.01.24. At the IJB 25.01.24 it was agreed to support a SLWG to review all the potential informatics available to redesign the report. COMPLETE / REMOVE		
14.06.23	5.2.1	Azets - Workforce Management	Quarterly workforce reports presented to the IJB, with the initial	Nick Fayers	Date to be confirmed	UPDATE NOV'23 – provide an		



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		Report	report presented in August 2023			overarching report combining the existing reports from parent bodies noting the IJBs position in relation to delegated services.		
14.06.23	5.2.3	Azets Annual Report	Include on existing audit reports the grading status of both Local Authority & Azets.	Stephanie Hume	Nov'23 Feb'24	UPDATE NOV'23 – Revised Tracker will be presented in Feb'24 On agenda for 07.02.24 COMPLETE / REMOVE		
14.06.23	5.2.4	Internal Audit Tracker	Discuss with Tim Langley if the appointment of Azets could be confirmed as a 2 year contract to	Debbie Bozkurt		UPDATE JAN'24 – approached Tim Langley and Azets		



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			secure rationalisation of recommendations and grading.			should be retained into 2025 thereafter CnES Internal Auditors will support the function.		
						COMPLETE / REMOVE		
03.10.23	4.3	Action Points	09.02.22 – 5.1.2 Consultation, Participation & Engagement 1- Update at the next meeting 2- Circulate the revised Strategic Planning Group ToR to note Membership.	Nick Fayers Nick Fayers	Nov'23 Mar'24 Nov'23 Mar'24	UPDATE NOV'23 – The presentation of the documents, previously scheduled for October are now being reviewed by the ICMT seeking comments before presenting to the IJB. Revised ToR of SPG will be assessed and reviewed and presented in March'24 with the caveat of further review.		



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			3 – Confirmed that the final Strategic Framework will be ready for consultation by March 24, presentation will be made to the Committee before being put forward consultation	Nick Fayers	March '24			UPDATE JAN'24 – the IJB were provided with confirmation of the Framework being completed by March for consultation.
03.10.23	5.2.1	Internal Audit Recommendation Tracker	Discuss the list of internal audit recommendation with Stephanie Hume – re: duplicity	Nick Fayers	Nov'23			UPDATE JAN'24 – On agenda 07.02.24 COMPLETE / REMOVE
03.10.23	5.3.1	Financial Management Report Jun'23	Development session to be established for 30.11.23	Nick Fayers	30.11.23			UPDATE JAN'24 – the session scheduled for November was cancelled due to not being quorate.



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						Moved to 25.01.24.		
						COMPLETE / REMOVE		