



CÙRAM IS SLÀINTE NAN EILEAN SIAR INTEGRATION JOINT BOARD

Integration Joint Board 25.08.22
Agenda Item:5.1
Purpose: Approval

Western Isles Integration Joint Board
held on Thursday 30 June 2022 at 10.00am,
via Microsoft Teams

Voting Members Present:

| | |
|---------------------|--|
| Tim Ingram | Non-Executive Director, NHS WI |
| Calum MacLean | Councillor, CnES |
| Kenneth J MacLean | Councillor, CnES |
| Donald MacSween | Councillor, CnES |
| Gillian McCannon | Non-Executive Director, NHS WI / IJB Chair (Chair of the meeting) |
| Jocelyn McConnachie | Non-Executive Director, NHS WI |
| Susan Thomson | Councillor, CnES |
| Annetta Smith | Non-Executive Director, NHS WI |

Non-Voting Members Present:

| | |
|--------------------|---|
| Debbie Bozkurt | Chief Finance Officer, IJB |
| Nick Fayers | Chief Officer, IJB |
| Julia Higginbottom | Non-Executive Director, NHS WI - Proxy |
| Jack Libby | Chief Social Work Officer, CnES |
| Peggy MacKay | Third Sector |
| Dene MacLeod | Chief Executive Hebridean Housing Partnership |
| Karen Taylor | Patient Representative, Patient Panel |

In Attendance:

| | |
|------------------|-------------------------------------|
| Tim Langley | Legal and Procurement Manager, CnES |
| Michelle McPhail | Corporate Business Manager, NHS WI |

1. WELCOME

Mrs. McCannon took the Chair and led the meeting, welcoming all those attending to the meeting, specifically welcoming the newly appointed Council Voting Members.

Council and IJB colleagues introduced themselves to each other.



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2. APOLOGIES

| | |
|---------------------|--|
| Cathie Anderson | Lead Nurse Community Services |
| Fiona Black | Union Representative, CnES, proxy |
| Ray Buist | External Auditor, Audit Scotland |
| Malcolm Burr | Chief Executive, CnES |
| Gordon Jamieson | Chief Executive, NHS WI |
| Donald MacAulay | Scottish Ambulance Service |
| John MacIver | Hebridean Housing Partnership ~ Proxy to Dena MacLeod |
| Carolyn MacPhee | Third Sector Interface Representative |
| Dr. Brian Michie | GP Representative |
| Ann Moqbel | Service User Representative |
| Morag Munro | Third Sector Representative |
| Dana Murray | Union Representative, NHS WI |
| Dr. David Rigby | Non-Executive Director, NHS WI – Voting Member Proxy |
| Dr. Francis Tierney | Scottish Ambulance Service |
| Dr. Maggie Watts | Director of Public Health, NHS WI – Voting Member Proxy |

3. DECLARATIONS OF INTEREST

No declaration(s) of interest(s) were raised in relation to any of the agenda items to be discussed.



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4. MEMBERSHIP / GOVERNANCE

4.1 The IJB and IJB Audit Committee Membership as at June 2022

Michelle McPhail drew colleagues' attention to the IJB Membership as at June 2022 for assurance. It was noted that the newly appointed Council Voting Members are considering which Member will become the Chair of the IJB from the August 2022 meeting. However Mrs. McPhail explained that Members need to advise her as to which Members would be appointed to the IJB Audit Committee by 01 July 2022 to enable the Committee to meet to discuss the appointment of an Internal Audit company.

Mrs. McPhail indicated that Mr. Angus Murray, CnES Staffside Representative and a Non-Voting Member, indicated that he would be leaving the Council on 01 July 2022 and the IJB is waiting on confirmation of a replacement.

Decision: The IJB formally noted the report.

Action: CnES Voting Members to advise Michelle McPhail of the Audit Committee Members by the close of business on 1st July 2022.

4.2 Code of Conduct for Members of Public Bodies

4.2.1 Declaration of Interest Form

Tim Langley took Members through the new Code of Conduct from the Standards Commissioner, which Members' should comply with.

Members were advised that it is their responsibility to ensure that they observe the Code and consider their position in relation to their registration of interest and their conflict of interest.

Tim Langley drew Members' attention to:

Section 2.2 – key principles to follow;

Section 5 - Declaration of Interest has been expanded, and in some aspects simplified when looking at gifts and hospitality. The objective test when considering a declaration can be challenging, but members should think of this from a member of the public's perspective and ask themselves would your interest be seen as adversely affect the outcome of your decision. If it may, you should make that declaration.

It was noted that Members are not required to make a declaration for their link with either parent body as this is a given in relation to their declaration and interest and position on the IJB.



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Tim Langley indicated that he and Michelle McPhail can assist Member if they have any queries in relation to their declaration.

Tim Langley will circulate additional information and guidance from the Standards Commission to Members.

Susan Thomson made a verbal declaration noting that her parent body is aware of that her husband works for the home care services of the Comhairle, however she does not believe that this is a conflict of interest. The Chair thanked Cllr. Thomson for her openness.

In relation to the Declaration of Interest, Mrs. McPhail asked Members to provide their declaration of interest, in line with the new Code, by 22nd July 2022.

The Chair thanked Tim Langley for his report and for raising the salient points of the Code.

Decision: The IJB formally noted the Code of Conduct.

Action: Submission of Declaration of Interest by 22nd July 2022.

5. MINUTES

5.1 IJB Board Minute of 27 January 2022 – revised DA

5.2 IJB Minute of 24.02.22 – DA

5.3 IJB Minute of 31.03.22 - DA

The Chair took Members through, page by page, each set of minutes presented.

The Minutes of the Integration Joint Board held on 27 January 2022, 24 February 2022 and 31 March 2022 were approved as a correct record of the discussion held. No amendments were made.

Decision: The Board formally approved the minutes.

Action: No actions required.

5.4 Matters Arising

No issues were raised from the minutes presented and approved.

Decision: -

Action: No action required.



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5.5 Action Points

The following points were raised:

21.06.18 – 5.1 2017/18 IJB Draft Annual Accounts – during discussion it was report that the OHCPP should provide a presentation on population group. Nick Fayers advised that the Chief Finance Officer and the Chair made a presentation to the OHCPP on the workforce report denoting the decreasing population and working age available workforce. It was noted that a depopulation discussion will be held with Scottish Government colleagues and Mr. Fayers will update colleagues on the outcome.

It was recommended to remove this item as the OHCPP is appointing a new Chair, reviewing its remit and committee roles and responsibilities. **REMOVE**

21.06.18 – 8.3 – Carers Strategy

19.12.19 – 8.8 – Learning Disability Strategy

24.09.20 – 7.4 – Review of Integration Scheme

It was noted that a collective schedule of documents will be presented in August 2022. **UPDATE**

24.06.21 – 6.1 - Chief Officers Report – peripatetic workforce report ~ Nick Fayers advised that the report would be presented in August. **UPDATE**

24.06.21 – 6.1 – Chief Officers Report – Community Citizenship Seminar ~ Nick Fayers advised that the work around population analysis establishing a Citizenship seminar is not something that can be delivered within the Western Isles and therefore it is not something that will be further explored. It was agreed to remove this item from the Action Points. **REMOVE**

24.06.21 – 10.4 – Strategic Plan – Directions ~ the report will be presented in August and thereafter quarterly updates. **UPDATE**

16.12.21 – 6.1 – Social Care Workforce Challenge ~ an update on the staff pay consultation process and outcome within the Comhairle will be presented by Malcolm Burr in August. **UPDATE**

16.12.21 – 6.2 – Timetable 2022 ~ review of the Corporate support by department will be presented in August 2022. **UPDATE**



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16.12.21 – 6.2 – Timetable 2022 – Strategic Planning Group ~ Nick Fayers indicated that the Terms of Reference need to be revised including the membership and the update will be presented in due course. **UPDATE**

27.01.22 – 6.1 Goathill – Structural Deficit ~ An update will be provided by Debbie Bozkurt at item 6.2, IJB Budget. **UPDATE**

Decision: The above remarks and updates were noted and will be reflected in the updated Action Points.

Action: No action required.

6. FINANCIAL GOVERNANCE

6.1 Financial Regulations Summary

6.1.1 Financial Regulations

The Chief Finance Officer, Debbie Bozkurt, presented the Financial Regulations Summary, indicating the changes that have been implemented:

Two changes:

- Financial regulation review was noted as an annual review and this has been revised to every two years; and
- Point 59 – agree transaction between partners on 30 April, however this has been adjusted to 31 May due to both parent bodies still working on their annual accounts and could not, at that point in time, agree transaction changes.

Both partners have their own Operating Procedures in place, however this regulation relates only to the IJB.

Debbie Bozkurt asked Members to approve the document in light of the proposed changes noted.

Decision: The IJB formally approved the amendments.

Action: No actions required.



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6.2 IJB Budget Summary – 3 year budget plan

The Chief Finance Officer, Debbie Bozkurt, advised that at March 2022 she presented the 3 year financial budget plan, however there were a number of sizable gaps within it in relation to 22/23, 23/24 and 24/25 as a result of the Goathill financial gap. The report presented provides detail and an update on the progress to close the financial gap to date.

From the original presentation in March'22 the gap noted for 23/24 has been brought down to zero and the 24/25 gap has reduced to £1.2m. Enabling the closure of the gap is due to utilising non-recurrent savings although not sustainable. Work continues to identify areas of savings.

The Chair thanked her for the report and the work undertaken, acknowledging the use of reserves to enable a budget break-even position to be reported.

Decision: The Board formally noted as assurance the report presented.

Actions: No actions required.

6.3 Draft Annual Accounts 21/22

Debbie Bozkurt advised that the draft IJB Annual Accounts would go forward, if approved by Members, to Audit Scotland for review and scrutiny with the final version of the reported Annual Accounts being presented to the Board in September 2022.

Key position is that in-year there was an underspend of £8.6m, which has been placed within the general, specific and earmarked reserves. The reserves are specific allocations from the Scottish Government for areas such as Primary Care Improvement Fund and Mental Health Transformation. It was noted that the Scottish Government also put Covid carry forward into the IJB reserve which accounts for £2.599m of the underspend together with infrastructure money for the dental hub build.

In relation to reserves the Chief Finance Officer advised that at 31 March 2022 the IJB holds reserves of £16.729m, of which £10.928m are specific funds allocated by Scottish Government to the Comhairle and NHS, £3.662m is earmarked for Goathill and the general reserve of £2.139m is available to support the bottom line.

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Ms. Bozkurt referred to the issue of workforce, which will be discussed in greater detail later in the agenda. However vacancies and the inability to attract to posts is a major thread running through the financial position. This causes either large over and underspends due to vacancies or engagement of agency and locum staff to support the continuation of service delivery.

The Chair thanked Ms. Bozkurt for the report and Members approved the draft Annual Accounts. Support was noted that the reserves obtained by parent bodies and the IJB must have transparency and governance arrangements in place.

Donald MacSween welcomed the detailed report, as a new Members, provides a clear understanding as to the reserves and the links to specifics work being implemented.

Decision: The Board formally approved the draft Annual Accounts.

Action: No actions required.

7. STRATEGIC GOVERNANCE

7.1 Strategic Plan – SBAR

The Chief Officer, Nick Fayers, presented the IJB Strategic Plan in relation to the Situation, Background, Assessment and Recommendation.

Mr. Fayers took members through the report highlighting:

- Partnership with and between the parent bodies and Third Sector in relation to governance;
- The impact of Covid, which, for the Western Isles in April 2022, resulted in the highest level of positive cases per 100,000 compared with any other Board in Scotland. We need to learn from the previous 26 months and reflect the challenges that may be experienced in the future within the new Strategic Plan and system approach;
- There is significant change in population demographics – one is around depopulation present on the island – birth v death results in one birth for every two deaths. We also have an increase in the aging population;
- Delegated services of the IJB;
- Financial division of the IJBs allocation within a percentage slice for each area;
- Future need of the Strategy should be focussed on the prevention element of support to stop people coming towards a service with a need that could be prevented;

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- Timetable advised:
 - SBAR – June 2022
 - Production of the draft Strategy – July – Sept 2022
 - Draft Strategy presented to Board – October 2022
 - Consultation – November 2022
 - Strategic Published - December 2022

Board members discussed:

- Cllr MacSween noted the birth v death data, indicating that not one organisation can find the solution to this issues. Nick Fayers advised that work via the OHCPP is ongoing and this needs to be in conjunction with Scottish Government support.
- Peggy MacKay raised concern with the Home First proposal, noting the lack of assessment and adaptation of the individual's homes is of great concern and inappropriateness discharges. Peggy expressed a lack of understanding as to why there is a rush to get people out of hospital, if they are in hospital they are being looked after 24/7 and safe.

Nick Fayers explained that the proposal is discharging people home, wrapping support around an individual and enabling people to go home and be assessed in their own environment. This will ensure a holistic assessment of that individual is done and meets their actual needs to maintain them in their own home, safely.

Mrs. MacKay felt that there is an added burden being placed on social care when it is already stretched. Nurses are not clinically treating patients classed as a delayed discharge, therefore they should be ensuring that their mobility is maintained by walking them up and down the wards and providing stimulation.

The Chair indicated that the consequences of being in hospital for longer than necessary is so great that sometimes it's not the physical impact and reduced mobility, even though physiotherapists assist them, it's the mental impact and loss of confidence in being independent. The Chair shared the issues being raised by Mrs. MacKay, however acute care is not social care and Social Care is a specific care structure delivered appropriately. There is a need to concentrate on supporting the delivery of social care to ensure that the residents of the islands get the correct level of care, delivered in the right environment by the right people.



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Mrs. MacKay agreed that home is better, especially for those suffering with dementia and thanked the Chair and Mr. Fayers for their response.

Mrs. Taylor indicated that it's good to understand the social aspect, however early intervention with post diagnostic support would reap the benefits in staying well for longer. Third Sector plays a very important aspects with establishing meeting centres for older people which keeps them well, with simulation of the mind and cognitive skills. There is also a need to see how technology could support them and their families.

Mr. Fayers supported Mrs. Taylor's views, advising that he is a strong advocate for early intervention and preventative support with technology playing a part.

Mr. Ingram welcomed the individual components noted in the report, however he noted a level of caution in that there is a need to risk assess each element of the plan, noting mitigations. One of the major issues is workforce recruitment, which we are trying to address but is still a weighted risk that the IJB may have to accept within its risk appetite. Mr. Fayers agreed to this.

Cllr. MacLean welcomed the informative report raising and supporting the need for a shift in thinking and approach. He reflected on the current issues in delivering services due to the workforce void, which is increasing daily. However as an organisation, the Board cannot sit back and say because of the risk factor we cannot move forward, there is a need for a more radical pathway to move forward. The approach noted within the report is radical to a point, and perhaps this is a slow release to enable people to feel comfortable, however time does not permit this and a more sweeping fundamental approach is required before there is loss of services to a mainland board.

Cllr. MacLean indicated that the Council also needs to consider when commissioning houses, the location where these are erected, and perhaps there is a need to relocate housing for the elderly. If the workforce is geographically centralising towards Stornoway, radically, perhaps there is a need to move the elderly closer to the workforce by support them in new homes.

The Chair thanked colleagues for their review and open discussion. IJB Members were asked to approve the presentation of a Strategic Plan in December 2022, which Members agreed.



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Decision: The IJB formally noted the report and approved the presentation in December.

Action: Presentation of the Strategic Plan in December 2022.
Risk assess each of the proposal noted and discussed evaluating the Boards risk appetite.

8. CORPORATE GOVERNANCE

8.1 Workforce Report

Ms. Bozkurt presented the quarterly report on demographic population status. Reflecting on comments from colleagues in the previous item, the position is not improving.

Colleagues' attention was drawn to section 1.2 and the short term risk over the next 1-2 years. However the graphics highlights the very high risk in relation to vacancies, retiral and sickness focussing on Community Nursing, Mental Health, Residential Services and Home Care & Reablement.

Looking at the birth v death rate. In 2019 there were 200 births, the lowest in recording history, and in 20/21 there were 183 & 181 births over this time. Link this with the level of deaths it equates to, for every 1 birth there are 2 deaths.

Ms. Bozkurt discussed the report in detail, however she raised concern with the workforce being female dominant, and colleagues recognised the need to attract more males to come and work within the care sector. Vacancies within the care section is in competition with other employers on the islands – restaurants, supermarkets, shops etc, who may pay more with less responsibilities and greater emotional investment.

Looking at section 6 of the report, focussing on vacancies, retirals etc. within Homecare, Residential and Adult services, there are currently 62 vacancies with a further 108 vacancies available over the next 2 years.

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In looking at the main workforce risks, the use of agency staff to fill gaps:

- Cost implication, agency staff for medical grades can be up to 5 x higher than substantive role
- VAT implication for NHS
- For Social Care amount of agency staff required would be unmanageable with regards to sourcing staff to island, and accommodation needs
- Destabilising of patient/client care with different agency locums brought in to care and treat
- Inability to house agency staff specifically in southern isles either driving up costs or losing the agency worker

Ms. Bozkurt indicated that she will continue to provide quarterly reports to Members, to maintain focus.

The Chair thanked Ms. Bozkurt for the report. The Chair reflected on the years that the IJB has been in existence, the issue of workforce has been raised and the care of island residents within hospital or community care has never been so important and of great concern. The report is a stark reality of the position.

Mr. Ingram found the report disconcerting and enquired if this level of detail has been presented to the Scottish Government, justifying the cost impact and asking for support.

Ms. Bozkurt has raised the demographic issues with Scottish Government colleagues, on a very regular basis, as well as presenting to the Outer Hebrides Community Planning Partnership to ascertain the view of a larger group of organisations and people locally. The information is also raised by Gillian McCannon with the Cabinet Secretary for Health and Wellbeing, Mr. Humza Yousaf. Ms. Bozkurt indicated that money is not the issue, as resources have been obtained but it's the inability to attract substantive people to posts. The allocation pays for agency staff when we can get them. There is a need to attract and train local people to take on these roles but this will take time and not something can solve the issue now but would take 4-10 years investment in apprenticeships and education.

Mrs. MacKay enquired if the reasons for the level of sickness has been reviewed to understand if this relates to work related injuries or aging issues.

Ms. Bozkurt advised that the level of detail she obtains does not include the rationale, however in a previous report, she was able to assess a significant level of back injuries or joint replacement which is seen across both parent bodies.

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Ms. Bozkurt indicated that she and Nick Fayers could take a high level review of absence monitoring to understand the rationale as to why people are off sick. Mr. Fayers agreed undertake a critical analysis to understand what the drivers are for being off sick.

Cllr. MacLean advised that workforce issues has been discussed within the Council. One aspect relates to salary and conditions that members of the council employees obtain. A carer should be on the same scale and conditions of that of a nurse, although they haven't gone through the same level of training required as nursing. However this group of employees need to feel wanted and valued. Cllr. MacLean explained that council employees are paid at a national framework level, however we need to look at this at a different pay structure to support our needs and appoint apprenticeships locally. If the conditions and salary were right, this would go a long way to retain the staff locally and in the area which are in crisis. Members agreed with Cllr. MacLean.

Mrs. MacKay fully agreed with Cllr. MacLean's views but it's a national aspect in the lack of care workers in Scotland, not just locally. Care workers need to see a government increase in salaries and this given to the council to pass on, in full, to Third Sector.

Ms. Bozkurt indicated that a review has been undertaken to assess pays. Under NHS Agenda for Change and under the Council Single Status it demonstrated that within the NHS there is a level of enhancements that can make a significant difference in pay to an individual who gets a different level of enhancement if working evenings, weekends and a different level again for working on a Sunday. The NHS gain when attracting people to posts with an enhancement level of approximately £140-£150 per week increase compared with Council terms and conditions. It was noted that the Chief Officer is looking to put 16 posts under the terms and conditions of the NHS in a hybrid model where individuals would work across both sectors.

The Chair indicated that the IJB is waiting on the outcome of the staff survey conducted by the Council, which will hopefully be presented in August.

Mrs. Taylor commented on the sickness levels and noted that this should be scrutinised looking at cultural issues, e.g. bullying levels, people feeling devalued, lack of support given to staff before they feel the need to leave the organisations. These issues are not pay related but personal values.

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The Chair indicated that within the Council and the NHS there are processes in place to support individuals coming into posts, as well as enabling all staff to raise concerns within the services. Reflecting on service delivery over the previous 2 years, people are exhausted with the impact of covid, which is seen both locally as well as nationally. Staff have risen to a new level of working and, speaking from an NHS aspect, supporting staff throughout this period and now ensuring they have good working conditions as well as ensuring that they get the right level of rest and taking appropriate breaks.

The Chair thanked everyone for the constructive challenge and discussion.

Decision: The IJB formally noted the report.

Action: Undertake a critical analysis of reasons for being off sick within high level areas.

Colleagues took a refreshment break

9. OPERATIONAL DELIVERY

9.1 Winter Planning and System Resilience

Mr. Fayers presented the report, highlighting at section 5 the level of recurring monies to support Health & Social Care System capacity, currently at £768k for this year and the 2 years thereafter up to 2024/25.

Looking at the wider indicator, and the graphs within section 6, provides a national overview. The level of delayed discharges nationally is increasing which impacts on the ability to treat new patients acutely and to undertake elective surgeries – joint replacements etc. The Western Isles is sitting at the third highest level of delayed discharges per 100,000 behind City of Edinburgh and Glasgow City. This is not a good position to be in.

The Chief Officer drew colleagues' attention to section 10 and 11 which sets out a proposal over 4 key areas - Care at Home; Improving Capacity across out hospitals; Extending the capacity of the nationally recognised Hospital at Home Service and Enriching the current End of Life and Palliative Service. He went on to discuss the Model of Service to support the proposal by employing a new team of staff to support the key areas.



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Mrs. MacKay supports the Hospital at Home development, however she raised concern when the service is put in place consideration is given to the unpaid carer living with family member at home are then not placed under further pressure to care for a sick person when hospital admission may be the better place or community nurses support is appointed.

Mr. Fayers acknowledged the pressures that could be applied to other family members and that this is mindful point being raised. The Hospital at Home service is attracting discussions with other NHS Boards and IJB, who are asking how the service works and what our intention for the future is.

It was noted that the next steps of this proposal is to assess the financial implications, which will be presented.

The Chair reflected on the National Care Service report, which is presented for information later on in the agenda. The Kevin Stewart letter on the NCS Bill states the introduction to rights to breaks for unpaid carers. So there is a national review on how carers can be supported.

Decision: The IJB formally noted and supported the Plan and the establishment of the new service.

Action: No actions required.

10. PERFORMANCE

10.1 IJB Performance Report

10.1.1 Appendix 1 – Unmet Need

The Chief Officer, Nick Fayers, presented the performance report, advising that within the Audit Committee an audit review on performance reporting will be undertaken this year.

Mr. Fayers indicated that he will review the current performance targets and ascertain a more appropriate suite of Key Performance Indicators looking at how collective targets can provide a different view point e.g. A&E would indicate the wider health of the population and delayed discharges, as discussed earlier, would provide greater understanding of performance monitoring for the Board and he will bring back a report to the IJB in due course.

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The Unmet Need report was discussed with the schematic under section 2.3 being noted, which a snapshot was taken on the 13th June 2022. The schematic denotes Adult services and those waiting for assessment, those assessed and waiting on either a package for care at home or residential care and awaiting review. This suite of data is reported to Public Health Scotland by the Council.

The issue is about risk and the relationship between unmet need and waiting list size, which is presented for information and requires a dedicated review.

The Chief Officer drew colleagues' attention to the graphs on page 3, which advises the number of people waiting for support either in the community or the hospital (delayed discharge). In analysing the information it denotes that the numbers are falling, however it does not take into consideration the actual number of people waiting to be assessed which is increasing and therefore we don't understand what the totality of unmet need actually is. This is an emerging risk and the referral source seeking assessment comes from hospital, general practice, community health teams and from the individual families.

The Chief Officer indicated that the Head of Partnership will be asked to produce a report / recovery plan as to how we can approach the risk associated with waiting for assessment.

Mrs. Smith referred to the aspirations of Home First, indicating that a system of this level will only work if all the other aspects of support are in place to make it a success. However if one element is out of kilter then the overall project will not succeed. It requires a whole system review and not just one element of the pathway to move forward.

Mr. Fayers agreed that a holistic approach is required, assessing all dependencies, to provide assurance on a successful outcome.

The Chair expressed her concern and indicated that the IJB must not lose sight of the unmet need issue with continuous monitoring. It was noted that the operational delivery of assessment must continue while a recovery plan is established.

Decision: The report was formally noted

Action: Recovery Plan of Unmet Need to be presented.

Unmet need performance to be monitored by the IJB

Nick Fayers

Nick Fayers



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11. FOR INFORMATION

11.1 National Care Service (NCS) – Scottish Government Letter from Kevin Stewart, MSP

11.1.1 Published Bill

11.1.2 Co-Design Paper

The Chair presented the paper, which is presented for information and noted the salient points:

- The Bill is a legislation and framework Bill, providing a platform to work from in developing the NCS, with expectation of changes as it goes forward into its secondary phase of legislation.
- The NCS will have Ministerial responsibility via the Scottish Government, similar to that of the NHS.
- The existing IJB will change into a local board and the Scottish Government will have the power to establish and dissolve local boards.
- The NCS will be directed to have specific individuals and representation on the new Board.
 - A social covenant group is already established and it has wide representation which is feeding into the national group around guidance of the Bill.
 - Co-Design of the structure of a local board will be important – partnership working between parent bodies, Third Sector and representatives
 - Standards for sharing information – data sharing and data protection but also the issue to prevent problems arising requires people to share information appropriately and timely and on a need to know basis. This may result in electronic records or patient held records.
 - Establishing a Charter of Rights Responsibilities, it's a human rights values based approach so looking at lived experience and the involvement of Third Sector and respite.
 - To facilitate this the Government are looking at design skills – bringing people together to work in a co-design process

The Chair asked Members to read and make themselves familiar with the Bill and the potential impact this will have. This is a starting point but it was recommended that we establish a sub-committee of the IJB with cross representation within a Co-Design Sub Committee to assess this in a focussed approach and the potential impact.



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Mrs. Smith welcomed the establishment of such a sub-committee, taking a proactive approach to the Bill and obtain a greater understanding of the potential practicality of an NCS.

Mr. Libby indicated that the Comhairle has established a Social Work and Social Care Board with a remit of assessing the NCS. Rather than creating something else should the proposed co-design group sit alongside the Comhairle?

The Chair indicated that it is the responsibility of the IJB to review and if it wishes it may seek information from the Comhairle's working group and not work in separate silos. There should be no duplication of work and it should be led by the IJB with appropriate representation from relevant groups and bodies.

Decision: The Board formally noted the report.
The IJB fully supported the establishment of a Co-Design Sub-Committee. Further detail of the membership and terms of reference will be presented once further information from the Scottish Government is released.

Action: No actions required.

12. DATE AND TIME OF NEXT MEETING

| | | |
|-----------|---------------------|----------|
| Location: | Microsoft Teams | |
| Time: | 10.00am | |
| Dates: | 24.02.22 | 25.08.22 |
| | 31.03.22 | 29.09.22 |
| | 28.04.22 | 27.10.22 |
| | 26.05.22 | 24.11.22 |
| | 30.06.22 | 22.12.22 |

The Chair thanked everyone for their contribution to the discussions and the pertinent scrutiny of reports in a very constructive manner. The Chair brought the meeting to a close at 1.00pm.

END