



CÙRAM IS SLÀINTE NAN EILEAN SIAR INTEGRATION JOINT BOARD

Integration Joint Board 23.02.23
Agenda Item: 6.1
Purpose: Approval

Western Isles Integration Joint Board
held on Thursday 08 December 2022 at 3.30pm
via Microsoft Teams

Voting Members Present:

Tim Ingram	Non-Executive Director, NHS WI
Calum MacLean	Councillor, CnES / IJB Chair (Chair of the meeting)
Gillian McCannon	Non-Executive Director, NHS WI / IJB Vice-Chair
Jocelyn McConnachie	Non-Executive Director, NHS WI
Susan Thomson	Councillor, CnES
Annetta Smith	Non-Executive Director, NHS WI
Kenneth J MacLean	Councillor, CnES

Non-Voting Members Present:

Debbie Bozkurt	Chief Finance Officer, IJB
Nick Fayers	Chief Officer, IJB
Dana Murray	Union Representative, NHS WI
Morag Munro	Third Sector Representative
Carolyn MacPhee	Third Sector Interface Representative
Dene MacLeod	Chief Executive Hebridean Housing Partnership
Ann Moqbel	Service User Representative

In Attendance:

Ray Buist	External Auditor, Audit Scotland
Malcolm Burr	Chief Executive, CnES
Michelle McPhail	Corporate Business Manager, NHS WI
Emma MacSween	Head of Partnership / Community Care
Donald MacAulay	Scottish Ambulance Service
Michelle Taylor	

1. WELCOME

Cllr. MacLean took the Chair and led the meeting, welcoming all those attending to the meeting.



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2. APOLOGIES

Cathie Anderson	Lead Nurse Community Services
Fiona Black	Union Representative, CnES, proxy
Julia Higginbottom	Non-Executive Director, NHS WI - Proxy
Gordon Jamieson	Chief Executive, NHS WI
Tim Langley	Legal and Procurement Manager, CnES
Jack Libby	Chief Social Work Officer, CnES
John MacIver	Hebridean Housing Partnership ~ Proxy to Dena MacLeod
Peggy MacKay	Third Sector
Eoin MacNeil	Third Sector
Donald MacSween	Councillor, CnES
Dr. Brian Michie	GP Representative
Dr. David Rigby	Non-Executive Director, NHS WI – Voting Member Proxy
Karen Taylor	Patient Representative, Patient Panel
Dr. Francis Tierney	Scottish Ambulance Service
Dr. Maggie Watts	Director of Public Health, NHS WI – Voting Member Proxy

3. DECLARATIONS OF INTEREST

No declaration(s) of interest(s) were raised in relation to any of the agenda items to be discussed.

4. No items were presented under this agenda number



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5. MINUTES

5.1 IJB Board Minute of 25 August 2022 DA

The Minutes of the Integration Joint Board held on 25 August 2022 was approved as a correct record of the discussion held with no amendments.

Decision: The Board formally approved the minutes.

Action: No actions required.

5.2 Matters Arising

No issues raised

Decision: -

Action: No action required.

5.3 Action Points

The following points were raised:

21.02.18 - 8.3 Carers Strategy &

19.12.19 – 8.8 Learning Disability Strategy

It was agreed in Aug'22 that the Strategies would be revised following agreement of the Strategic Plan. The Strategic Plan would be delivered in March 2023. **REMOVE**

24.09.20 – 7.4 Review of Integration Scheme ~ Nick Fayers is in discussion with Tim Langley who will be supporting the review of the documentation. **UPDATE**

16.12.21 – 6.2 Timetable 2022 – during the discussion it was acknowledge that there was a need to review those who were currently providing corporate support to the IJB from the parent bodies. Nick Fayers is addressing this and will be contacting individuals to ascertain their ability and capacity to continue to support the IJB. **UPDATE**

07.02.22 – BVCC – The report has been presented to the Scottish Government and await confirmation as to the financial availability to move to the next stage. **UPDATE**

30.06.22 – 7.1 Strategic Plan – SBAR – Plan to be presented in December 2022 – The Plan is due for presentation in March 2023. The development session in relation to the Strategic Plan was scheduled and took place on the 08.12.122. **UPDATE**



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30.06.22 – 8.1 Workforce Report – Chief Finance Officer - Request for critical analysis of the reason for sickness within high level areas. Due to the sensitivity of the information contained, which could identify an individual, the decision was taken to present the information to the IJB Audit Committee for information.

REMOVE

30.06.22 – 10.1 – IJB Performance Report & Unmet Need – on the agenda for noting on 08.12.22.

REMOVE

25.08.22 – 8.2 Work Plan / Document Schedule 22/23 – The Chief Officer advised that review of outdated strategies and policies would be addressed following the agreement of the 3 year Strategic Plan.

REMOVE

Decision: The above remarks and updates were noted and will be reflected in the updated Action Points.

Action: No action required.

5.4 IJB Audit Committee Minute of 10.08.22 - A

The Integration Joint Board Audit Committee Minute of 10 August 2022 was presented for information. No questions were raised.

Decision: The IJB formally noted the Minute.

Action: No actions required.



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6. FINANCIAL GOVERNANCE

6.1 Financial Monitoring Report as at September 2022

6.1 Financial detailed report

The Chief Finance Officer, Debbie Bozkurt, drew colleagues' attention to the report as at September 2022, advising that within the Executive Summary it states June rather than September 2022. The following points were highlighted:

- As 30 September 2022 the Board is showing an overspend of £1,996k and projected to breakeven at the year-end.
- There are a number of assumptions that have had to be made when producing the month 6 accounts. These are as follows:
 - NHS Pay award will be fully funded when agreed and passed on to IJB
 - Local Authority will receive part funding for the pay award which Social Care will receive their share
 - For this financial year any shortfall relating to the LA pay award will come from general reserves,
 - Health and Social Care Partnership will be fully funded for Covid up to the agreed level of reserves
 - All recurring allocations due to NHS Western Isles relating to Health and Social Care Partnership will be received in full
 - Assumption about winter inflations including heating will remain high
- Budget areas of concern were noted as:
 - CnES Residential Care ~ projected overspend of £614k.
 - Psychiatry Consultants ~ projected overspend £431k
 - GP OOH ~ identified pressure of £509k
 - Community Hospital ~ Projected overspend of £358k
 - Homecare Service ~ underspend of £1,303k however when offsetting the expected pay awards with projected agency cost anticipating an overspend of £779k.

The Chair thanked Debbie Bozkurt for the report.

Gillian McCannon reflected on the report making an observation in relation to the Covid outbreak in Care Homes and how this dovetails into the Winter Plan. The concern was around the low uptake on both Covid booster and Flu vaccine by Care Home staff. There is a high uptake from residents within Care Homes by having their vaccine but during winter pressures if an outbreak was to happen more people are put at risk, including the risk associated with service delivery.



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Morag Munro enquired about the overspend on OOHs service on Barra, and asked about the position with the OOHs service on Lewis and Harris.

Debbie Bozkurt advised that the OOHs position relates to Uists as well as Barra. From memory the approximate overspend is £100k on Lewis, £200k on Uists and £200k on Barra, all relating predominantly to GP locums.

Ms. Bozkurt asked Michelle Taylor, Family Planning Manager, to update colleagues.

Michelle Taylor advised that there are two parts within Lewis and Harris, one part is A&E with a doctor providing the emergency service and then a GP providing the Out of Hours (OOH). The GP OOHs service is provided by 3 local GPs, all providing other services e.g. GPs during the day, GP with special interests such as dermatology. Their time is very restricted. However there is a need to sustain the GP element of the service. By 2023 there will be a need to top up the service with locums as GPs working within OOHs are in high demand during the day and they can't support the OOHs service.

Morag Munro recalled a previous discussion noting that Ambulance Service Paramedics may be used to support the OOH, has this been progressed.

Michelle Taylor noted that work and discussions are being held with Donald MacSween from the SAS. Specialist Paramedics are assigned to the ambulance service and their role is across the areas covering triaging on shift and supporting urgent care. A Paramedic from Stornoway has been moved over to the urgent care team so they supplement the GPs working OOHs.

It was noted that this process has not been replicated throughout the islands and until the urgent care team grows increasing the nursing core, which then can be supported by the an integrated specialist paramedic model.

Gillian McCannon expressed her thanks to Michelle Taylor for the provision of the detailed response.

The Chair expressed his thanks to Debbie Bozkurt for the report.

Decision: The Board formally noted as assurance the report presented.

Actions: No actions required.

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6.2 Workforce and Demographic Report Q2

6.2.1 Workforce and Demographic detailed report

The Chief Finance Officer, Debbie Bozkurt, drew colleagues' attention to the quarter one demographics report detailing the population status of the islands.

The areas highlighted were:

- Decreasing population with a 25% increase in over 75 years and reducing workforce of 6% by 2028 from a baseline of 2018.
- As at 30.09.22 established head count is 1126, however the services are holding a level of vacancy - 143 which equates to 13%;
- Of the total head count, 1126, 32.7% are aged 55 years and over, and of the 32.7%, 4.3% are aged 65 years+
- 92% of the head count are female.
- As at April 2022 Universal statistics for Na-hEileanan Siar show 420 people looking for work with 280 being male and 140 are women. Of the 420 figure 46% are aged over 50 years.
- Over the next 10 years 292 current staff will retire which does not take account of the number of people which will be employed. However given the overall current position the employed v retiral will not equate to 1:1 ratio.
- The risks associated in using agency staff to fill the gaps:
 - Cost implication, agency staff for medical grades can be much higher than substantive role. As of Sept 2022, there is a projected overspend on psychiatry and medical locums of @ £700k will £500k on GP OOH due to use of GP locums.
 - VAT implication for NHS – NHS cannot claim back the VAT of agency locums which results in a 20% increase above the hourly rate.
 - For Social Care amount of agency staff required would be unmanageable with regards to sourcing staff to island, and accommodation needs.
 - Destabilising of patient/client care with different agency locums brought in to care and treat.
 - Inability to house agency staff specifically in southern isles either driving up costs or losing the agency worker.
- Birth rate is 0.6 of a birth for every death, compared with the Scottish average being 0.75 births for every death.

The Chair thanked Ms. Bozkurt for the report. He considered the report to be of concern, especially looking at the demographics within the report, where it advises that for every 200 births there are 400 deaths. Given the level of Scottish Government funding to the islands there should have been more actions to address the depopulation of the islands.

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Debbie Bozkurt advised Members of the death v birth ratio across the islands and Scotland. The national average being 0.75 births for each death, which in any other country would cause concern, especially as a result of Brexit and the reduction in European workers. However within the league table normally the Western Isles would be at the bottom, a few points below Dumfries and Galloway, however Shetland were at the top with approximately 1 birth for 1 death, so there could be an opportunity to learn from what Shetland are doing economically and island stability.

Malcolm Burr indicated that within a recent report on Shetland economics, they, as well as the whole of the rural Scotland, is facing a decline in population. However he indicated that there is a need to move away from statistical reporting and concentrating on actioning what is required to reverse the current position. The position will not change immediately so there is a need for longer term action.

The Chair acknowledged the views and agreed that rather than noting the position of the workforce and population there is a need to implement the necessary actions to help turn round the islands position. It was understood that this is an action for the Outer Hebrides Community Planning Partnership, multi-agency, to address.

Decision: The Board formally noted the report.

Action: No actions required.

6.3 Audit Scotland Annual Audit Report 21/22

6.3.1 Letter of Representation ISA580

The Ray Buist, Senior Auditor from Audit Scotland drew colleagues' attention to the Audit Scotland report for 21/22 in relation to the IJB Annual Accounts. The report was presented to the IJB Audit Committee. He highlighted the key messages:

2021/22 annual accounts

1. Our audit opinions on the annual accounts of Cùram Is Slàinte nan Eilean Siar (the Western Isles Integration Joint Board or the IJB) are unmodified.

Financial management and sustainability

2. The IJB had an underspend of £8.7 million in 2021/22 due to late funding and vacancies across services. Taking this into context, the financial deficit for 22/23 is between £3.5 and £3.8m and rising to £6.4m in 23/24 which is very stark.
3. The IJB's 2022/23 budget has a funding gap of £3.8 million to be met from reserves and savings.
4. The medium-term financial plan has been revised. The IJB projects a budget deficit of £4.6 million in 2024/25, after identified savings are applied.



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Governance, Transparency and Best Value

5. Audit Committee papers published on the IJB website are incomplete.
6. The Scheme of Integration has not yet been revised and a Best Value self-assessment has not been undertaken since 2019.
7. Declining population and workforce challenges are impacting the IJB's current and future capacity to deliver services

Ray Buist advised that noted within the 7 recommendations only one has been completed however the remaining recommendations are all in progress.

Debbie Bozkurt clarified that the £8m underspend is attributed to reserve transfers. Approximately £3m is part of the transfers, a further £2m for NHS infrastructure hubs. A further £1m for mental health which may need to be paid back.

Gillian McCannon referenced page 23 pertaining to workforce challenge, however the IJB does not employ people but the IJB was due to have a Workforce Report. NHS Western Isles has produced its draft version, however it was noted previously that the Comhairle was still working on it.

Nick Fayers confirmed that it was in hand.

Decision: The Board formally noted the letter.

Action: No actions required.

6.4 IJB Annual Accounts

The Chief Finance Officer presented the IJBs Annual Accounts seeking approval.

The Annual Accounts was presented to the IJB Audit Committee where the report was scrutinised and approved for escalation up towards the Board for formal agreement.

The Annual Accounts provides the financial information as well as workforce performance etc. The report advises on an underspend of £8,640k, and as noted in the previous discussion item, this was due to national specific resources and additional allocations. Given that the report is presenting the position for 21/22, and we are now working on the budget for 23/24 Members were not going to review the detail in-depth as this was addressed by the Audit Committee under delegated responsibilities.



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Debbie Bozkurt expressed her thanks to Norman MacDonald for his input into the Annual Accounts.

Debbie Bozkurt advised Members that this is the last meeting for Ray Buist as Audit Scotland will be re-establish a new local team, acknowledging the work he has given to the IJB.

The Chair thanked both Debbie Bozkurt for the report and Ray Buist for his assistance and advice to the IJB.

Decision: The IJB formally approved the Annual Accounts

Action: No actions required.

The Chair noted that Item 6.5 would be taken in private at the end of the public session of the meeting.

7. PERFORMANCE

7.1 IJB Risk Register – revised format

The Chief Officer, Nick Fayers, advised Members ahead of the development of the 3 year strategy for the Integrated Joint Board (2022-25), and at the request of the IJB Audit Committee to revisit and amalgamate the existing risks in order that the Board and the wider partnership are sighted on the risk profile.

The report was presented noting the revised 5 corporate risk priorities that the Board accept and monitor. This followed a reassessment of the original 11 risks which have been condensed and the importance of the quarterly review of the risks.

The risks will be incorporated onto the NHS Datix system as our repository as well as a development session being held in February on risk management.

Gillian McCannon thanked Nick Fayers for the review to extrapolate those risks which are primarily operational and should be held by the operational team and what is true corporate risks, expressing her thanks to him for the work undertaken.

Mrs. McCannon went on to ask about the IJB's risk appetite statement.

Nick Fayers advised that there is no risk appetite statement but will develop it at or after the development session.



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The Chair thanked the Chief Officer for the report.

Decision: The Board formally approved the revised Corporate Risk Register

Action: No actions required.

7.2 Update on Care at Home – Unmet Need

Nick Fayers, Chief Officer explained that the Hospital and the Community continues to have a high level of unmet need within Care at Home although reduced when compared to the previous report in June 2022. The following aspects of the report were highlighted:

- Awaiting Assessment ~ within the 28 day period for assessment – Community 73, Hospital 11.
- Awaiting Care ~ assessed as requiring social care and there is no provider for the package in place – Community 92, Hospital 11
- Awaiting Review ~ those currently receiving a care package but waiting for a statutory social care review is 122 people in the Community.
- The total hours of unmet need is 781 increasing marginally from 731 on 14.03.22.

The Health and Social Care Partnership report weekly on the unmet need. However Members were drawn to paragraph 6 relating to the Boards previous decision around an investment plan to enrich both the Start Team and the ongoing reablement service with investment of £477k, which could potentially support an additional 30 – 40 individuals.

Annetta Smith noted the level of unmet need and the vulnerability of residents, patients or people. Nick Fayers was asked if there is a timeframe or a target that is being aimed for to reduce the overall level of unmet need.

Nick Fayers advised as the unmet need level is reported weekly with the reports presented to Public Health Scotland. The information will be plotted to establish a trend trajectory. The trends will start to become clear as to the potential trajectory to reduce the level of unmet need.

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Gillian McCannon indicated that Members feel that the level of unmet need is of concern and the impact on those who are living in the community who are classed as vulnerable. In supporting these people, especially within the community to help them stay there and reduce the potential of winter pressures admission into the acute area which may result in a delayed discharge due to the lack of staffing in the social care and residential care.

Jocelyn McConnachie thanked the Chief Officer for the update, enquiring when people will start to realise the impact of the investment in their day to day lives.

Emma MacSween responded to Ms. McConnachie advising that members should not expect the Start Team to clear the unmet need across the system. There is no system across Scotland that is working without a level of unmet need, which does not mean that is acceptable however this is the reality. Levels of operational work will be presented to provide a level of assurance that work to reduce the unmet needs are being undertaken however it's about making the best decisions collectively to enable the board to manage the risk.

Carolyn MacPhee reflected on the discussion advising that there is a level of funding becoming available into the communities for well-being, winter warm hubs, winter resilience and independence age for the outreach communities. The majority of time is spent trying to access the service users and there's always been that issue of information flow and not sure is the challenge is GDPR / Data Protection. In relation to the Third Sector Interface perspective, less time and resources would be used if the right information was provided advising as to who was in need and where the services should be directed. Sometimes people have to use 10 agencies to try and work with to identify people, how can TSI access the names of those who can benefit.

Emma MacSween advised Ms. MacPhee that agencies can only refer with the consent of the individual. It would not be appropriate to provide a list of names that professionals think would benefit from additional appropriate support. It is a data protection issue and all clients need to give specific consent for a specific purpose, so can't have one consent for all potential areas.

Gillian McCannon suggested that is there an opportunity to publicise the availability of funding streams and how they can apply.

Malcolm Burr advised that this is in hand and once the application form is reading for funding this will be publicised in a traditional way.



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Members discussed the alternative ways of telling people about the service and funding available.

Jocelyn McConnachie acknowledge that there will be plans on communication of funding available, there is a need to be clever about who we need to reach out to and not become entangled in GDPR, but still being complaint.

Gillian McCannon acknowledge that there is a lot of discussion on how to support people but would colleagues be able to provide core actions from the discussion. There is a lot of representation around the table of those who sit on the CPP and perhaps the core actions could be shared. The person most appropriate to take this forward could work in partnership with Carolyn MacPhee to move this forward.

Nick Fayers will take this forward and ascertain how this could be achieved.

Malcolm Burr advised that an action plan has been taken forward in conjunction with the Poverty Action Group and happy to share this with Nick Fayers.

Decision: The Board formally noted the report.

Action: Nick Fayers would take this forward and share with the Poverty Action Group and upwards to the CPP.

8. CORPORATE GOVERNANCE

8.1 Outer Hebrides Community Justice Committee Annual Report 21/22

8.2 Chief Social Work Officer Annual Report 21/22

Michelle McPhail advised that both Michael Stewart and Jack Libby were unable to attend the meeting, following the change in the meeting time, due to other commitments in their diary.

Michelle McPhail suggested that if colleagues had questions these should be forwarded to Mrs. McPhail and in turn she would obtain a response and circulate to member.

Mr. Burr advised that that the Chief Social Work Officer report has been presented to various Comhairle committees and approved with no amendments.

Members formally note the reports for assurance.

Decision: The reports were formally noted.

Action: Any questions, in light of the authors not attending the meeting, will be submitted to Michelle McPhail who will obtain a response and circulate the question & response to all Members.



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8.3 Barra and Vatersay Community Campus

Iain MacKinnon presented the updated report to Members, advising that it the same report which was presented to the Comhairle's Policy and Resource Committee last week. The report provides an update on the development and delivery process following our discussion to reset the milestone date for the start of the development stage 2 to the middle of January.

Notwithstanding the financial shortfall highlighted in late summer, maintaining the momentum of the development process by making a start on development stage 2 in October. Unfortunately delivery partners were not able to secure approval for the necessary capital funding to enable these instruction to be evolved in time.

Milestone date of 16 January 2023 had been used as a revised planning assumption for the start of stage 2 and that required a revision of the wider delivery programme, details of this are noted in the main report.

The cost of the project has significantly increase due to the construction market and may continue to increase while waiting to sign-off the contract.

Further funding is being discussed with the Scottish Futures Trust who administer the learning estate improvement programme on behalf of the Scottish Government and from which there is a hope to secure a significant contribution towards the education and sports element of the project.

The Scottish Health Department are considering the capital bid. The health contribution of £29m which represents the cost of the acute and primary care facilities as part of the wider campus and also a further £2.2m being the specific shortfall between the current indicative costs of £5.2m for housing with extra care and £3m funding contribution.

The Chair thanked Mr. MacKinnon for the report.

Gillian McCannon raised concern at the significant increase in the costs in such a short period of time, and therefore in another few months the costs increase again by another few million pounds. This will not be the final cost before we can confirm the contractor.

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Reviewing the paper, at section 9.2 that it would be prudent for the partners to have alternative strategies should it be determined that the project is unavoidable and hence undeliverable in its current form.

Iain MacKinnon provide an observation noting that the cost risk is currently lying with the Comhairle as the developer and once there is agreement to sign a contract with a contractor then the risk passes to the contractor, so the sooner this can be achieved the better.

Debbie Bozkurt advised that she and the NHS Chief Executive have been trying to obtain an outcome from the Capital Investment Group as to the stage 2 agreement.

The Chair thanked Mr. MacKinnon.

Decision: The Board formally noted the report.

Action: No actions required.

8.4 Goathill Care Campus

Emma MacSween provided additional information on the Goathill Care Campus report. The change of date of the handover from a service point of view, will welcome the move from winter into spring to move residents more easily.

The ICMT were advised that the various aspects of recruitment was progressing in line with the plan. The other area of assurance is the draft plan from internal audit perspective has been completed and very positive.

The Chair thanked Mrs MacSween noting that he thinks the new development is a good provision a suitable accommodation.

Iain MacKinnon wished to acknowledge the completion of the final phase of the 74 affordable house on Sinclair Avenue by HHP.

Decision: The Board formally noted the report.

Action: No actions required.



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8.5 Locality Planning Groups – Board Member Representation

Emma MacSween presented the report to Members, indicating that there has been a few false starts in terms of re-energising the Locality Planning Groups. The terms of reference presented have been used as a draft and the Chief Officer and Mrs. MacSween have discussed how they can dedicate senior leadership for each of the groups.

It was noted that previously IJB elected Members from the Comhairle were allocated to be representatives on each of the LPGs, and now seeking nominations from the full number of eligible elected voting members of the IJB to sit on the re-energised LPGs.

Gillian McCannon recalled from previous meetings, concern at the size of the rural Lewis LPG and the possibility of dividing this into smaller areas.

Emma MacSween advised that more recently the rural Lewis and Stornoway LPG have been meeting together to utilise the supportive system currently available and this has been successful.

Morag Munro asked for clarity if it's a Councillor or a member of the IJB.

Emma MacSween advised that previously it was the councillor member who sat on the IJB.

Morag Munro noted that this could be challenging given that there are no local Harris councillors currently sitting on the IJB and therefore she advised it would be better for a councillor from the Council appointed from than representative from the IJB.

Emma MacSween advised that the LPGs are linked directly to the IJB and therefore it is important that the elected Members who sit on the IJB are the principle representative rather than a local elected Member who are linked only to the Council.

Morag Munro advised that she is content with the IJB councillors being appointed as long as they attend the meetings.

Michelle McPhail suggested if appropriate that the Councillors from the IJB could attend via Teams, therefore engaging in the discussion but not necessarily travelling the distance.



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Emma MacSween confirmed that predominantly the meetings have been held via Teams.

Morag Munro advised that some local LPG members may require IT support to enable this to work.

Emma MacSween indicated that there are 5 LPGs, however rural Lewis and Stornoway have been meeting collectively. Therefore seeking nominations from one elected Member meeting per.

Michelle McPhail advised that there are 8 voting member spaces for each parent bodies. Therefore there is the potential to pull from all voting and proxy voting elected members.

It was confirmed that the request is specifically seeking nominations from the elected members and not the full membership of the IJB.

The Chair advised that there should be expressions of interest from members noted with Mrs. MacSween.

Morag Munro discussed the terms of reference and the issue where representative from various sectors are required to ensure that an LPG meeting would be quorate.

Nick Fayers advised that he would be more mindful to have consistency across the LPGs in their terms of reference to ensure there is a broad discussion.

Malcolm Burr supported the views expressed by Nick Fayers and that there is a requirement to have sufficient membership to obtain a balanced view on the issues being discussed.

Morag Munro advised that the quorum should be reduced from 6 to 4 with 2 from statutory body and 2 from voluntary local body. This will be taken up with Emma MacSween.

Decision: The Board noted the report

Action: Elected Members to note the expression of interest with Emma MacSween.



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9. FOR INFORMATION

9.1 Audit Scotland Reports

9.1.1 Comhairle nan Eilean Siar Best Value

Michelle McPhail advised that the report is presented for information as there is reference within the report to the IJB.

Decision: The IJB noted the reports.

Action: No actions required.

10. EVALUATION

	YES	NO	COMMENTS
Were you satisfied that the agenda items presented covered the current significant areas?	✓		
Was there sufficient time to review the papers between receipt and the meeting date?	✓		
Was there sufficient time allocated to all agenda items?	✓		
Were the Executive Summaries an accurate reflection of the detailed paper?	✓		
Were you able to reach a satisfactory conclusion from the information presented on each item?	✓		
Were you able to contribute to the discussions and have your views considered?	✓		
Did you consider that the Board discharged its duty in respect of: <ul style="list-style-type: none"> • Proper scrutiny • Relevant questioning • Constructive challenging 	✓ ✓ ✓		



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13. DATE AND TIME OF NEXT MEETING

Location: Microsoft Teams

Time: 10.00am

Dates:	24.02.22	25.08.22
	31.03.22	29.09.22 – cancelled following agreement of the revised meeting schedule.
	28.04.22	27.10.22 – development session
	26.05.22	24.11.22 – next public meeting
	30.06.22	22.12.22 – cancelled – scheduled for 08.12.22

The Chair thanked everyone for their contribution to the discussions and the pertinent scrutiny of reports in a very constructive manner. The Chair brought the meeting to a close at 5.30pm.

END