

Agenda Item: 6.2 Purpose: For Approval



CÙRAM IS SLÀINTE NAN EILEAN SIAR

WESTERN ISLES HEALTH AND SOCIAL CARE PARTNERSHIP

IJB COMMITTEE TIMETABLE 2022

PURPOSE OF REPORT

1. To review and make decision on the Board timetable for 2022.

SUMMARY

- 2. The dates provided are for the following groups:
 - IJB Audit Committee Governance
 - Integration Joint Board Strategic
 - IJB development session / joint seminar Partnership working.
- 3. The proposed dates may change as a result of confirmation of the Comhairle business timetable and NHS Western Isles timetable, to mitigate any potential date clashes.
- 4. The proposed IJB Audit Committee dates need to be confirmed with Audit Scotland's proposed audit timetable.
- 5. Given the current position with Coronavirus and the current guidance remaining in place in 2021/22, IJB meetings will be held using Microsoft Teams.
- 6. The revised timetable, results in holding 7 meetings each year compared with the repetitive schedule of 4 IJB Audit Committee meetings and 5 IJB meetings.

The revised schedule will support increased monitoring and driving through progress forward.

RECOMMENDATIONS

- 7. The IJB is recommended to:
 - a. note the timetables presented for 2022;
 - b. agree on which timetable should be implemented for 2022; and
 - c. request that the IJB Corporate Support, approved in September 2018, is revised and present at the first meeting in 2022, confirming the individuals within each parent body that will support the corporate function of the IJB.

Michelle McPhail Business Manager NHS Western Isles



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<u>Timetable 2022 – repetitive schedule based on quarterly meetings</u>

| INTEGRATION JOINT BOARD MEETINGS | | | | | | | | | | | | | |
|---|-------------|-----|-----------------------------|--|-----|-----|----------|-----|-----|----------|-----|-----|----------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| IJB Audit Committee | Wed AM | | 09.02.22 | | | | 08.06.22 | | | 07.09.22 | | | 01.12.22 |
| Integration Joint Board | Thurs AM | | 24.02.22 Draft budget | 31.03.33 Approve draft budget | | | 30.06.22 | | | 29.09.22 | | | 15.12.22 |
| IJB development days / joint seminar | PM TBC | | | | | | | | | | | | |

<u>Timetable 2022 – revised schedule – proposed bimonthly meetings</u>

| INTEGRATION JOINT BOARD MEETINGS – REVISED SCHEDULE | | | | | | | | | | | | | |
|---|-------------|-----|-----------------------------|--|----------|-----|----------|---------------|----------|------|----------|-----|----------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| IJB Audit Committee | Wed AM | | 09.02.22 | 16.03.22 | 13.04.22 | | 15.06.22 | No meeting | 10.08.22 | | 12.10.22 | | 01.12.22 |
| Integration Joint Board | Thurs AM | | 24.02.22 Draft budget | 31.03.33 Approve draft budget | 28.04.22 | | 30.06.22 | No meting | 25.08.22 | | 27.10.22 | | 15.12.22 |
| IJB development days / joint seminar | PM TBC | | | | | | | | | | | | |