

IJB – 17 September 2026

Item: 4.3

IJB ACTION TRACKER – 17 September 2026

Meeting Date and Minute Reference	Action Required	Responsible Officer	Timescale	Progress/Update/Outcome	Status	Open/Closed
19 June 2025 Item 5	Strategic Commissioning Plan to be developed in consultation with key stakeholders including the Strategic Planning Group. The Plan will contain key outcomes for delivery and will be presented to Board in September.	Chief Officer	March 2026	Report on the agenda.	On the agenda	Open
20 November 2025 Item 5.3	Audit & Risk Committee Terms of Reference	Chief Officer & Corporate Business Manager	March 2026	Scheduled for next meeting of Audit & Risk Committee	In progress	Open
20 November 2025 Item 8.2	Performance – Executive Summary Annual Performance Report	Chief Officer	June 2026	The Draft Annual Accounts statement including an overview of performance has been completed for 2025/26 and approved. Performance reports by the Chief Officer are standing agenda items.	On the agenda	Open
19 February 2026 Item 7.2	IJB 2026 Workplan/Business Cycle	Chief Officer/Corporate Business Manager	June 2026	Updated workplan on the agenda.	On the agenda	Open

26 March 2026 Item 7.3	Fees and Charges 2026-27	Chief Officer	TBA	Seminar date pending clarification but anticipated to be around or on the 30 th of September.	In progress	Open
23 June 2026 Item 4.5	Terms of Reference – Strategic Planning Group	Chief Officer	September 2026	An outstanding action due to competing priorities. Deferred to the next meeting.	In progress	Open