CÙRAM IS SLÀINTE NAN EILEAN SIAR
INTEGRATION JOINT BOARD
AUDIT & RISK COMMITTEE
AGENDA

05 NOVEMBER 2024
AT 10:00AM
VIA MICROSOFT TEAMS

No	AGENDA	PURPOSE	LEAD	ATTACHED
1.	**WELCOME**			
2.	**APOLOGIES**			
3.	**DECLARATION OF INTEREST**			
3.1	Terms of Reference – temporary part suspension of quorum	Decision	Michelle McPhail	attached
4.	**MINUTES**			**20 min**
4.1	IJB Audit & Risk Committee Minutes 05.03.25	Decision	Susan Thomson	attached
4.2	Matters Arising			
4.3	Action Points as of 05.03.25	Discussion	Susan Thomson	attached
5.	**AUDIT & FINANCIAL GOVERNANCE**			**60 min**
5.1	**Financial Governance**			
5.1.1	Annual Accounts – 2023/24	Decision	Debbie Bozkurt	attached
5.1.2	Appendix 1 - ISA			
5.1.3	Financial Management update	Discussion	Debbie Bozkurt	verbal
5.2	**Internal Auditors**			
5.2.1	Internal Audit Report – Risk Management 24/25	Discussion	Stephanie Hume	attached
5.2.2	Internal Audit Report – Cyber Security 24/25	Discussion	Stephanie Hume	attached
5.2.3	Internal Audit Annual Report 24/25	Discussion	Stephanie Hume	attached
5.2.4	Audit Plan 25/26	Decision	Stephanie Hume	verbal
6.	**PERFORMANCE**			**20 min**
6.1	Strategic Risk Register	Decision		attached
6.1.1	Appendix 1 – Narrative Report			attached
6.2	IJB Performance Report 23/24	Discussion		attached

Apologies / enquiries contact Michelle McPhail (01851 708044) michelle.mcphail@nhs.scot

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7.	**STRATEGIC GOVERNANCE**			**20 min**
7.1	Risk Management Strategy	Discussion	Michelle McPhail	attached
7.1.1	Appendix 1 – Narrative Report			attached
7.2	IJB Meeting Schedule 2026	Decision	Michelle McPhail	attached
7.2.1	Appendix 1 - IJB Workplan 2026			attached
7.3	**Discussion For February 2026**			**10 min**
7.3.1	IJB Audit & Risk Committee – Self-Assessment Tool	Discussion	Michelle McPhail	attached
7.3.2	Azets A&R presentation - Member's roles & responsibilities	Discussion	Michelle McPhail / Stephanie Hume	verbal
8.	**AOCB**			

9. EVALUATION **05 min**

QUESTION	YES	NO	COMMENTS
Were you satisfied with the content of the agenda?			
Was there sufficient time to review the papers between receipt and the meeting date?			
Were the agenda items placed in the correct order / prioritisation?			
Was there sufficient time allocated to all agenda items?			
Were the Executive Summaries an accurate reflection of the detailed paper?			
Was there sufficient refreshment breaks.			
Are there any significant issues which should be escalated?			
Did you consider that the Board/Committee discharged its duty in respect of • Proper scrutiny • Relevant questioning • Constructive challenging			
Do you have any suggestions for improvement or additional comments about this meeting?			Comments should be made to Michelle McPhail

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10. DATE AND TIME OF NEXT MEETING

Meeting: IJB Audit & Risk Committee
Location: Microsoft Teams
Date &Time: **Dependent upon the outcome of item 7.2**

Meeting Date	Submission of Papers	Circulation of papers

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